
2016 CNCR ANNUAL GENERAL MEETING
AGENDA

1. Call Meeting to Order and Opening Remarks
2. Reading of Notice of Meeting
3. Reports as to Quorum
4. Minutes of Semi-Annual General Meeting, October 2, 2015
5. Motion to Amend Agenda as Required
6. Reports
 - a) Chairman
 - b) North Area Rep
 - c) South Central Rep
 - d) West Area Rep
 - e) Data Specialist
 - f) Adult / High School / Synchro
 - g) Archives
 - h) Awards / Scholarship / Thin Ice
 - i) Coaches Rep
 - j) Fundraising
 - k) Judges Bureau & Stats
 - l) Judges Training
 - m) Regional Championships
 - n) Skaters Development
 - o) Tech Rep
 - p) Section Rep - Gail Webber
7. Confirmation of Actions Taken by the Executive
8. Finance
 - a) Financial Statement to December 31, 2015
 - b) Clubs owing Test Fees
 - c) Motion to Pay Meeting Expenses
9. Correspondence
10. Election of Officers
 - a) Chair - 2 year term
 - b) Vice Chair - 2 year term
 - c) Director - 2 year term
 - d) Director - 2 year term
 - e) Treasurer - 1 year term
 - f) Secretary - 1 year term
 - g) Director - 1 year term
 - h) Director - 1 year term
 - i) Director - 1 year term
11. New Business
 - a) Raffle Tickets Draw
 - b) Award Nominations
 - c) Organization of Competitions/Test Days/LTT Seminars for 2016/2017
 - d) Question & Answer Period
12. Adjournment

2016 CNCR ANNUAL GENERAL MEETING

NOTICE TO: Member Clubs, Delegates, Board of Directors, Committee Chairmen, Officials, Honourary and Individual Members

LOCATION: Coast Inn of the North - Room #218
770 Brunswick Street
Prince George, BC

DATE & TIME: Friday, January 22, 2016; Events start at 7:00 p.m.

SCHEDULE OF EVENTS

- ❖ Friday, January 22nd 7:00 - 7:15 p.m. Meet and Greet - come meet other club's executive and members. Also, Registration for the AGM.

- ❖ Friday, January 22nd 7:15 - 8:00 p.m. Annual General Meeting - **Also, please make sure your club is represented with test chairs, presidents & coaches as we will be organizing next seasons test days, competitions & LTT Seminars tonight rather than each area as has been done in the past. Please bring your preferred requested dates so that we can organize next season together.**

2015 CNCR SEMI-ANNUAL GENERAL MEETING
Oct. 2, 2015, Prince George
Minutes

1. Meeting Called to order at 7:33 p.m.
2. Reading of Notice of Meeting
3. Reports as to Quorum
 - 12 clubs, 5 board members, 7 delegates, 5 proxies and 5 observers.
4. Minutes of Annual General Meeting, January 23, 2015
 - Errors - change agenda to minutes in the title
 - MOTION TO ACCEPT THE MINUTES with corrected title - Sheri Hampole, Cheryl Walters seconded, passed.
5. Motion to Amend Agenda as Required - Gail Weber, Jessica Goncalves seconded, passed.
 - Addition to agenda - Add under - board appts, -terms of Reference, - Gail
6. Reports - In the meeting package
 - a) **Chair** - attached -
 - ONE CHANGE - Two clubs are not operating this year - Fraser Lake and Burns Lake, Stuart Lake is active again - 50 members.
 - b) **North Area Rep** - vacant - no report
 - c) **South Central Rep** - Donna - no report
 - d) **West Area Rep** -vacant - no report
 - e) **Data Specialist** - attached
 - f) **Adult / High School / Synchro** - vacant
 - g) **Archives** - vacant
 - h) **Awards / Scholarship / Thin Ice** - vacant
 - i) **Coaches Rep** - no report
 - j) **Fundraising** - Tickets will be distributed this weekend - in books of five, draw is at Regionals. If all the tickets could be sold it will bring in \$12,000 for the club.
 - CNCR needs to purchase new headsets this year. Have to purchase 5 headsets at an approximate cost of \$4000.
 - Over the past couple years, the Region has relied heavily on fundraising - but not every club has participated in the fundraising. Fundraising is not only money but time. Most parents would rather just pay the money vs. more fundraising. Other thoughts - was that most clubs are also fundraising and this adds extra burden on the clubs.
 - Request that clubs forward coaches emails to the Region for Sheri for the Coaches Committee.

- The Section is adding a \$1 for competition entries - so the Region will have to up the competition fees to account for that. The CNCR could collect \$2 per event in addition to the flat fee per skater.

MOTION - to raise the event fees by \$2 (\$1 for Section, \$1 for Region), - Sheri, Jessica seconded, carried.

- k) **Judges Bureau & Stats** - attached
Correction Ft. St. John was the Sept. Test day not Peace Passage
TEST DAY CHANGE - Need a Northern Test Day to replace the Planned Mile Zero. - Northern clubs to report back whether they can host a test day in March.
- l) **Judges Training** - attached - Angela and Krista Delaney will be going to more training.
- m) **Regional Championships** - no one from Prince George Skating Club in attendance
- n) **Skaters Development** - No Report (Jenn)
- o) **Tech Rep** - No Report. (Marilyn)

7. Confirmation of Actions Taken by the Executive

8. Finance

- a) **Financial Statement to August 31, 2015**
Syd Hughes from the Section is starting a SAGE program for the CNCR to do book keeping moving forward. No report available.
\$19, 425 closing balance as of Oct. 1, 2015.
MOTION that the financial report is presented - Jessica, Cheryl seconded, carried
- b) **Clubs owing Test Fees** -none
- c) **Motion to Pay Meeting Expenses** - Renee, Angela, carried

9. Correspondence

Thank you from Skate Canada BC YK section for supporting the Athletes Trust.

MOTION to send a thank you to Syd and Bev with \$25 gift card each - Renee, Lisa seconded, carried

10. Old Business

- a) **Bylaws** - Bylaws are in and have been approved in principle (had to change name of section from BCYT to BCYK. Our bylaws have been reviewed by Syd and a representative - and we can go ahead operating under new bylaws while awaiting the stamped copy.

CLUBS need to make sure that club bylaws are updated and approved at an AGM and then sent to Society and then a stamped copy on to the Section.

11. New Business

- a) **BC/YK Section Kelowna Camp Invitation Process** - Carol reviewed the criteria for invitations to the Camp. Star4 and higher must meet a minimum score to qualify and are sent an invite from the Section and the first invitations go out in October 31. Last ones Feb 24, 2016 CAMP is March 25-26 and is first come first serve. . - Carol can send the criteria to anyone who wants it.
- b) **BC/YK Section Club Operational Ranking Systems** - in the club mail out. Gail provided an overview. Encourages club to share the information with their clubs. The system has been revised to go with the fiscal year. Points will be awarded for increases in general

membership, with more points awarded for the canskate members. Added a Platinum level (100). Points awarded for clubs helping coaches out financially to get additional training. 75-99 GOLD, 50-74 Silver, 25-50 Bronze

- c) **BC Winter Games Zone 7 & 8 Reps, Chaperone & Coach** - CNCR needs to find a zone rep, and coaches. Sheri will follow up with the coaches to see who would be willing. Carol will follow up to see if the Okanagan can provide a zone 7 coach for our skaters down there. The GAMES rep needs to do the registrations before the competition. Games are Feb 25-28, skaters selected after Sectionals. Coaches named by Nov 15. (level 2 and up). Chaperones on Dec. 7. (Zone 7 is the Bulkley Nechako - west) (Zone 8 - 100 mile house and up). Jackets \$110 each - sizes by Dec. 7. Need a Rep. to register the skaters (most is 16 skaters per zone).
- ACTION - will send a notice out to clubs again about the chaperones and zones rep.
- d) **Prospect Team** - Carol reviewed the criteria for the Team - will be for pre-juvenile to novice skaters selected by Section.
- e) **AWARD** - Gail won the Susan Griffith committee chairman award. Has been chair of the section as well as the CNCR.
- f) **Incident Report** - Forms are available on line (BC SECTION). Clubs should keep a stack at the arena. Should be filled out every time a person goes for treatment after an accident. Needed for insurance purposes. The forms go to Skate Canada and then to the insurance company. (Every club needs to keep them on file at the rink at the very least for 12 months, more serious injuries retain on file and send to Skate Canada.)
- g) **BLOOMEX SPONSOR** - new Skate Canada Sponsor. 20% discount to Skate Canada members. CODE - SC20. Carol will forward email on to clubs.
- h) **BOARD APPTS** - Carol would like to do some appointments tonight. - With new bylaws, we no longer have area reps, but directors. Director would take on the role of communicating with an area.
- MOTION to appoint Marilyn Kreuzinger, Jenn Auston and Cindy Warren for the remaining Director positions. - Elaine, Amanda seconded, carried.
- i) **Terms of Reference** - terms of reference will have to be changed once the new bylaws come back.
- j) **GAIL** - all clubs got a membership manual. New pages will be sent out to the club by email, to replace pages. Clubs can order new manuals from the Section. Clubs should have seen a fall mail out, should be one in January and one at the year end. Issues Resolution - start at club level, then go to CNCR, then to Gail at Section.
- k) **SAGM for next season** - Carol will ask other regions how many general meetings they have.
- l) **Question and Answer Period**

Club Promotion on the Facebook page - Coaches are going to develop some criteria for putting items on the Facebook Page.

Test Fees for Skate Canada is now \$12.

Registration - skaters are fully covered by insurance - club just needs to collect payment and contact information for the club - they will be considered to be fully registered.

Keep running list of members and board members and register when the website is back up.

QUESTION - can't we use some of our northern coaches for the seminars? Historically, region has wanted to bring in outside coaches. - would need a system of picking area coaches to participate in a seminar. Could be considered for future events. Outside coaches can also teach the coaches - for coach's development. Coaches committee is paying for one moderator at the seminar.

12. Annual General Meeting Date and Location

Regionals at Prince George - Jan 22-24, 2015.

13. Adjournment MOTION - Amanda, seconded Cheryl, carried- 9:18 p.m.



CNCR AGM - CHAIRMEN'S REPORT January 22, 2016

I would like to thank everyone for another great season of skating within the CNCR. It went by so fast; I can hardly believe that January is almost over already. This has indeed been a learning experience for me & even though mistakes were made, it is my belief that we have managed to fulfill the commitments set forth at our planning meeting last April.

The beginning of the season involved the process of having our bylaws approved, which took longer than expected. It made things a little more confusing & difficult to have half of the season run under our old constitution & the other half run under our new constitution. However, despite the difficulties everyone stepped forward to make sure that the Region ran as smoothly as possible until the remainder of the board was appointed. Now going forward our guidelines will be much clearer.

This season brought forth new changes to the testing system from Skate Canada. Our skaters, coaches, test chairs, judges & parents all learned to understand these new rules as they pertained to themselves for the test days held within our Region. As well as these rule changes our judges list became very short due to various reasons. Despite the low numbers, the training of our judges & the encouragement of new recruits remained of the utmost importance. Both our judges & data specialists have either gone to clinics or been working under someone to increase their training. This must remain a priority for our Region in order for us to keep test day & competition expenses to a minimum.

In October the Region's annual LTT Seminar was hosted in Prince George. Moderators Aaron Lowe, Jason Mongrain & Steve Muff were brought in to help support the training of both our skaters & coaches of all levels. Along with the use of off-ice training, these moderators created a great learning experience that everyone enjoyed. Later in the season the training continued with the North & West Areas taking advantage of the Regions subsidy to help support LTT Seminars that they held in each of their areas. The subsidies continued with Centralized Test Days being held so far this season in the North & West.

December brought Kla-How-Ya, the first Competition of the season & even though the registrations were low it ended up being a success thanks in part to the dedicated group of volunteers & the Jamboree that was hosted prior to the competition. The Quad Threat events were a huge success as well. The competitions continue with this weekend's Regionals Competition here in Prince George & the Jamboree being hosted prior to it starting. By all accounts Regionals is looking like it will also be a huge success.

Along with our dedicated board of directors I would like to thank Gail Weber & everyone at the BC/YK Section office who went above & beyond this season to help us through this rebuilding process. This season would not have been the success it was without all of your help & guidance. It has been my pleasure to work with each & every one of you.

Respectfully Submitted By: Carol Giesbrecht - CNCR Chair

DATA SPECIALIST REPORT
January 22, 2016

My report will be very short.

At this time we have only myself and Carol as data specialists from the CNC Region. We are in desperate need of some recruits, so we will not have to bring in as many data specialists from outside our region. I would like to have at least one or two trainees for the North, Central and West area that would be available to attend the competition in their area. Clubs please find some interested individuals and pass their names onto me.

Carol and I attended the Section data clinic on Sept 25, 2015 in Burnaby. It was a great clinic which taught us how to update our computer system, as these updates happen at least 2 or 3 times a season. It's nice to see how the other regions handle issues and how they do their recruiting. It seems we are not the only region to have these issues.

We will be using our new headsets at this competition as we had to replace the old ones which were not working. I am also looking for a bin that contained clip boards, binder and a silver case that has the old headsets in it. The bin was left in Quesnel and I believe made their way to Prince George for the planning meeting. I am thinking they may be in Kitimat so if anyone has any idea where these items are please let me know. With people transporting bins from competition to competition it is hard to keep track of all of the equipment. I would really like to find the missing equipment.

Once again please ask your clubs who would like to join us in the data room.

Respectfully submitted,

Donna Neufeld



CNCR Coaches Chair Report
Prepared by Sheri Pringle
2016

As usual it seems a bit crazy to me that we are already at Regionals and I am preparing the AGM Coaches report. There never seems to be enough time in our season but I give kudos to ALL of our coaches in the CNCR that make the very best of it, and do great work with our clubs and skaters.

This season has run similar to any other. The Development Seminar was a huge success and it was nice to see so many coaches out at that event. What was even better, was the willingness for our moderators to share ideas as well as their ability to listen to our questions, concerns and success stories.

Many clubs have been running events around the region. These might be club competitions/jamborees, test days, seminars etc. I would like to note that the coaches are generally a very big part of these events. Thank you to all the coaches who are volunteering their time on top of their employment duties!

Lastly, here we are at Regionals. From what I have heard, (I write this report prior to the event) there are some big numbers here this year. This is fantastic news! I know in my own club in Prince Rupert we have a very keen young group coming up. It is a bit sad that we do not have many older skaters but what a sign for the future having all these young kids that just LOVE to skate!

We will be holding a coaches meeting the Saturday of the Regional Championships. Please pass along to coaches that you might know in our region as they may have been missed! It will be nice to have a bunch of us together to discuss things going forward. There is nothing better in my mind than the sharing of ideas, trials and triumphs.

I would like to thank the coaches the CNCR for their support of our events this past season and encourage anyone to contact me with concerns, questions or suggestions.

All the best for the rest of the season!

And please.... Safe travels!!

Sheri Pringle
Coaches Chair



CNCR AGM - JUDGES BUREAU REPORT January 22nd, 2016

The 2015/2016 skating season saw many changes to the testing system. Our Test Chairs not only had to deal with them at the start of the season, they also had to deal with them part way through. The changes from Skate Canada which included test fees increasing from \$10.00/test to \$12.00/test & Gold Challenge tests increasing from \$50.00/test to \$60.00/test have been handled well. It's probably just me that requires a calculator to total the summary sheets now. Also, the rule change from Skate Canada of no longer requiring a dance partner for any dance tests was potentially a huge one, however clubs in our Region have chosen to continue to bring in a male dance partner for the majority of the test days for their skaters. Even though it is a huge expense for skaters, this is a decision which the judges strongly agree with & support, especially for the high dances.

This year's permanent implementation of earlier deadlines for test days has for the most part run very smoothly even though the dates seem to come upon us so far in advance. It has allowed Test Chairs more time when it comes to preparing the paperwork & schedules & keeps expenses a little lower by cancelling unrequired ice. It has also given the Judges Bureau Rep position less stress when trying to find judges with deadlines being extended.

Unfortunately there were no other South/Central Area Clubs able to take on the first South/Central Area Centralized Test Day so it had to be cancelled. As well the clubs in the North were not able to organize a March date that worked for the benefit of all clubs so that test day was also cancelled.

The CNCR Board is continually trying to find new ways to help & support the clubs within the Region & the organization of next seasons test days, competitions & LTT Seminars with all 3 areas at this year's AGM is an example of that. It is our hope that we can all work together at one time so that all clubs have the opportunity to voice their opinions while dates & host clubs are chosen. Therefore we are asking all clubs to make sure that they have representation from Presidents, Test Chairs, and Coaches etc. at the AGM. If for some reason your club isn't able to have representation at the meeting, please send me any test day requests that you may have so that your club can be added into the selection.

I would like to thank all the Test Chairs this season for all your hard work & dedication to our skaters & this sport. Your ability to organize & schedule while working under pressure with deadlines is truly commendable & it has been a pleasure to work with each & every one of you.

The following is the list of test days that are scheduled within the CNCR this season & may also be found on our website:

Peace Passage SC - Spring School Test Day - April 24th & 25th, 2015 - Jo-Anne Rondeau
Snow Valley SC - Spring School Test Day - May 8th & 9th, 2015 - **Cancelled due to a strike**
Peace Passage SC - Summer School Test Day - September 25th & 26th, 2015 - Jo-Anne Rondeau
Snow Valley SC - Summer School Test Day - September 25th & 26th, 2015 - Leree Hadley
Prince George SC - Club Test Day - October 24th or 25th, 2015 - **Cancelled due to a lack of tests**
Mile Zero FSC - North Area Centralized Test Day - November 27 - 29, 2015 - Allan Davidson & Angela Kang
Terrace SC - Club Test Day - November 13th - 15th, 2015 - Jacqueline Lenuik
Snow Valley SC - Kla-How-Ya Competition - November 27th - 29th, 2015 - **No Tests Submitted**
Host Club Required - South/Central Area Centralized Test Day - December 12th & 13th, 2015 - **Cancelled due to no host club**
Houston FSC - Club Test Day - January 9th & 10th, 2016 - Kaelynn Frankish
Little Giant SC - Club Test Day - January 15th - 17th, 2016 - Jo-Anne Rondeau & Angela Kang
Snow Valley SC - West Area Centralized Test Day - February 6th & 7th, 2016 - ?
Fort St. John FSC - Totem Competition - February 19th - 21st, 2016 - ?
NBCCS - South/Central Area Centralized Test Day - April 1st - 3rd, 2016 - ?
Peace Passage SC - Spring School Test Day - April 29th - 30th, 2016 - ?

If anyone has any questions or concerns please feel free to contact me at carolg00b@gmail.com I would be more than happy to discuss them with you.

Respectfully Submitted By: Carol Giesbrecht



CNCR Judges Training Report

January 22, 2016 - AGM

Beth Weninger attended the Novice Clinic at Autumn Leaves in October. Although she has been incredibly busy with her residency, she is hoping to attend BC SummerSkate this August in order to get her trial judging and referee reports for promotion. I am hoping to get a date for our next Juvenile clinic so that this can be offered to Melissa Darney and Jordan Hendry (who operates out of the Okanagan while she is going to school).

My application to become an Interim Clinic Leader has been approved by SkateCanada. This means that when another Primary clinic is set, I will be learning how to facilitate so that I can run future training clinics.

As per usual, we continue to look for past and present skaters who are interested in judging. This does involve a significant time commitment - and often some travel - in order to attend clinics and get the judging experience necessary for promotions. Any interested skaters should contact me at yomisskang@hotmail.com for more information on judges' training and upcoming clinics.

Respectfully submitted,
Angela Kang
CNCR Judges Training

January 2016

TECH REP REPORT

At this point, all the announcements are finished and the deadlines for entries have passed.

A new addition to our Competitions this year is the Quad Threat. This event allows the younger skaters to be able to compete in another event as the elements are not too difficult. And it gives all skaters a "fun" event.

We have had some trouble getting ourselves and the officials organized in a timely manner. The jobs are new for many of us so there is some sorting out of what is what!

The Schedule for KLA HOW YA was very late getting to the Data Specialists which caused some alarm.

The Groupings (as you know) were late getting out for Regionals. All things that need to be improved upon.

There are also a large amount of competitors' registered incorrectly - wrong names, wrong events.

All these errors take time to sort out and it can become very confusing. My suggestion is that each club hold a mini "how to use Karelo" gathering! This would certainly help ease the workload for many of us.

Also a recommendation that I have made is that all the corrections go to myself (as I send the information out to the coaches to check) and then I will forward it all to the Chief Referee and the Chief Data Specialist.

Hopefully this would remove some of the mass confusion that seems to be happening with corrections.

Submitted by:

Marilyn Kreuzinger



CNCR South Area Rep & Skater Development Report

As south area rep I have communicated with the South Central area clubs regarding test days, events and competitions for the next season.

I would like to thank the South Central Clubs for their dedication to skating and their many hours of volunteer work at competitions, test days and seminars that have benefited all skaters in the Region. Best wishes to everyone for the 2016/17 season.

In capacity of Skater Development chair - I worked alongside committee members Marilyn Kreuzinger and Sheri Pringle to organize the CNCR Learn to Train Seminar held in Prince George in October. 90 skaters attended this seminar. Steve Muff, Aaron Lowe and Jason Mongrain were the moderators. There have been other seminars in each area - both in club and area seminars featuring both local and out-of-region moderators. I applaud those clubs for their commitment to providing learning opportunities for their skaters and the skaters in their area. We also work on the jamborees associated with each competition. This season we were tasked with adding new events and creating a better expense system. We are pleased with the results and look forward to seeing the success of jamborees grow even further in future.

ACTIONS OF THE BOARD – APRIL 1, 2015 – January 22, 2016

CNCR PLANNING BOARD MEETING - Saturday, April 18th, 2015

MOTION: Table the approval of the year-end financial statements and next year's budget to the next board meeting, following a review of the statements by the Section. – Jessica, Donna seconded, carried.

MOTION to add new signing officers – Carol Giesbrecht, Treasurer – Jessica Goncalves, and remove as signing officers- Sandra Lenuik and Cheryl Walters – Sherri, seconded by Jenn, carried.

MOTION to appoint Caryle and Sheppard (Terrace) – Jenn, Jeanien seconded, carried.

MOTION to not send anyone this year to the 2015 National AGM. Marilyn, seconded Denise. Carried.

MOTION to send at least two board members to the section meeting with Region paying additional cost if a chair is not selected – Marilyn, Denise seconded, carried.

MOTION to reimburse coaches at the following rates - \$100 per day or \$50 per half day to a maximum of \$800 total for Jamboree. Hotel and per diem expenses as per the CNCR rates will be paid to coaches for travel if an extra travel day is required. – Jenn, seconded by Marilyn, carried.

MOTION: Region will not mandate the LTT fee – Carol, Sherri seconded, carried.

CNCR BOARD MEETING – April 18, 2015

MOTION to appoint Jessica Goncalves as CNCR treasurer – Sheri, Angela seconded, carried.

MOTION to appoint Carol as Chair of CNCR Board – Sheri, Jeanien seconded, carried.

MOTION to appoint Donna Neufeld as South Central Rep – Sheri, Angela seconded, carried.

MOTION to appoint Donna as Vice Chair – Angela, Sheri seconded, carried.

CNCR EMAIL VOTE – Oct. 8, 2015

MOTION to pay for half of Team Leader's flight to Sections, half of the hotel for the nights she is accompanying her skater and all of her hotel for the nights she has to stay for the rest of the Region's skaters as well as the cost of changing the flight.

CNCR BOARD MEETING – Nov. 17, 2015

MOTION TO purchase the headsets provided in the invoice, but not the case at this time. - Donna, Marilyn seconded, carried

MOTION to pay expenses for the Team leader for the goodie bags and car rental – Donna motioned and Jessica seconded – carried. Other expenses were voted on in a email vote – attached.

MOTION to re-establish the rotation for the Kla-how-ya Competition – 2016 will be hosted by Nechako, 2017 hosted by Smithers, Jessica, Jenn seconded, carried.