

2021 CNCR SEMI ANNUAL GENERAL MEETING

NOTICE TO: Member Clubs, Delegates, Board of Directors, Committee Chairmen, Officials, Honorary and Individual Members

LOCATION: **The SAGM will be a Microsoft Teams Meeting**
Title: CNCR 2021 SAGM Teams Meeting

Join on your computer or mobile app
[Click here to join the meeting](#)

DATE & TIME: Friday, January 15th, 2021 Meeting starts promptly at 7:00 p.m. PST

SCHEDULE OF EVENTS

- ❖ Friday, January 15th **6:45p.m.** Call into Meeting
- ❖ Friday, January 15th **7:00p.m.** Annual General Meeting
 - Review Agenda
 - Review SAGM Minutes
 - Review of Financials to December 31st, 2020
 - Elections
 - Secretary (2 year term)
 - Treasurer (2 year term)
 - 3 Director Positions (2 year terms)
 - Question & Answer Period

❖ **In an effort to minimize the confusion clubs MUST email the Region Chair ahead of time the name of the person whom will attend the Microsoft Teams meeting as their club delegate. Please also list any other members who will be on the Microsoft Teams meeting as an observer for our records.**

- ❖ We ask for everyone's patience the first few minutes as we organize names/clubs for quorum so that the meeting can begin promptly at 7:00pm.

**2021 CNCR ANNUAL GENERAL MEETING
AGENDA – January 15, 2021**

- 1) Call Meeting to Order and Opening Remarks
- 2) Reading of the Notice of Meeting
- 3) Reports as to Quorum
- 4) Minutes of the Extra Ordinary General Meeting, June 24, 2020
- 5) Motion to Amend the Agenda with Flexibility to Change
- 6) Reports
 - a) Chairman - Carol Giesbrecht
 - b) CNCR Competition Advisor - Marilyn Kreuzinger
 - c) CNCR Competition Registrar - Cheryl Walters
 - d) CNCR Competition Technical Advisor - Marilyn Kreuzinger
 - e) Coaches Rep - Cynthia Mederios
 - f) Data Specialist Rep - Jeanien Carmody-Fallows
 - g) Fundraising Rep - Tamara Ward
 - h) Judges Bureau & Stats Rep - Angela Kang
 - i) Judges Training Rep - Angela Kang
 - j) Liaison - North Area - VACANT
 - k) Liaison - South/Central - VACANT
 - l) Liaison - West Area - VACANT
 - m) Skaters Development Rep - Amanda Thomas
 - n) Synchro/Adult Rep - Andrea Tarkington
 - o) Website/Facebook - Amanda Thomas/Cynthia Mederios
- 7) Confirmation of Actions Taken by the Executive
- 8) Finance
 - a) Financial Statement to December 31, 2020 - Cheryl Walters
 - b) Clubs owing Test Fees - Angela Kang
- 9) Correspondence
 - a) CNCR Regionals Championship Competition Q & A - Carol Giesbrecht
- 10) New Business
 - a) Reminder About Form 100's - Carol
 - b) BC/YK Section Representative - To Be Determined
 - c) CNCR Board Elections
 - Secretary (2yr Term) -
 - Treasurer (2yr Term) -
 - Director (2yr Term) -
 - Director (2yr Term) -
 - Director (2yr Term) -
 - d) Members Question & Answer Period
- 11) Next Meeting – AGM– Tentatively scheduled for April/May 2021 @ 7:00pm PST via Microsoft Teams.
- 12) Adjournment

2020 CNCR ANNUAL GENERAL MEETING
Minutes – June 24, 2020

- 13) Call Meeting to Order and Opening Remarks – Called to order at 7:13 p.m. PDT
- 14) Reading of the Notice of Meeting
- 15) Reports as to Quorum
-21 participants appearing online in the Teams Meeting
6 board members, nine clubs, 6 guests – quorum was reached.
- 16) Minutes of the Extra Ordinary General Meeting, January 17, 2020
Motion to approve the minutes as presented in the meeting package – Tamara Ward, seconded by Amanda Thomas, no one opposed or abstaining - Carried.
- 17) Motion to Amend the Agenda with Flexibility to Change – Amanda Thomas, seconded by Tamara Ward, no one opposed or abstaining – carried.
- 18) Reports – provided in the meeting package
- a) Chairman - Carol Giesbrecht
 - b) CNCR Competition Advisor - Marilyn Kreuzinger
 - c) CNCR Competition Registrar - Cheryl Walters/Tanya Hardy
Cheryl was unable to attend and provide a report. Asked if there were any questions from the call regarding registration – no questions
 - d) CNCR Competition Technical Advisor - Marilyn Kreuzinger
Will be revisiting the competition manual and updating based on feedback from the last year. Will be adding some more detail back into the competition manual.
 - e) Coaches Rep - Cynthia Mederios
 - f) Data Specialist Rep - Jeanien Carmody-Fallows
 - g) Fundraising Rep - Tamara Ward
 - h) Judges Bureau & Stats Rep - Angela Kang
 - i) Judges Training Rep - Angela Kang
 - j) Liaison - North Area - Gail Weber
 - k) Liaison - South/Central - Gail Weber
 - l) Liaison - West Area - Cynthia Mederios
 - m) Skaters Development Rep - Amanda Thomas
 - n) Synchro/Adult Rep - Andrea Tarkington
 - o) Team Leader Rep - Gail Weber
 - p) Thin Ice Rep - Cynthia Mederios
 - q) Website/Facebook/Archives Rep - Jeanien Carmody-Fallows/Amanda Thomas/Cynthia Mederios
- No questions regarding any of the reports as presented in the meeting package.
- 19) Confirmation of Actions Taken by the Executive
- No questions
- 20) Finance
- a) Financial Statement to March 31, 2020 - Cheryl Walters

Motion to accept the financial statements as presented in the package by Tamarea Ward, seconded by Marilyn Kreuzinger, no one opposed or abstained – carried.

- b) Clubs owing Test Fees - Angela Kang
No clubs owe test fees
- c) Motion to Pay Meeting Expenses by Amanda Thomas, seconded by Marilyn Kreuzinger, no one opposed or abstained – carried.

21) Correspondence - Carol Giesbrecht

- a) Skate Canada AGM highlights
 - **Safe Sport** - Skate Canada is updating its policies and procedures in the coming weeks and it is important that clubs follow these in the Fall.
 - The new policy was passed by the board and will be rolling out this summer and will include training. The new policy includes important changes in regarding how clubs deal with issues, particularly around reports of abuse and how a club responds. The Section will be updating their policies to accept Skate Canada's policy. Clubs just need to follow the new policy and the accompanying procedures.
 - **Ice Summit 2021**
Encouraged clubs to plan for the Ice Summit in 2021, where the focus will be on SafeSport.
 - **Economic Loss Due to Covid-19**
Important to take note that Skate Canada mentioned this. Skate Canada will be tightening their budget and expect that all clubs, section, etc will feel the impacts due to Covid-19, with reduced registrations, reduced competition participation, reduced fundraising, and should consider in budgeting for next year.

22) New Business

- e) CNCR Competitions - Carol Giesbrecht
There is still a lot of uncertainty with upcoming season. Right now, the Region is planning for a normal season until we are told differently.
Klahowya was supposed to be in Prince Rupert Dec 4-6, 2020, but is unable to. Snow Valley will instead host this year, and Prince Rupert will rotate in at a later date.
- f) CNCR Scholarship Recipient - Carol Giesbrecht
Happy to announce the recipient of the \$350 scholarship for a graduating skater is
 - Beverly Smetanik from the Quesnel Figure Skating Club
 - Lynne Dunn will send an address to Carol to follow up with presentation information to get the scholarship to Beverly.
- g) CNCR Awards - Carol Giesbrecht
 - CanSkate Award Recipient – Kenzie Lafond – Mile Zero Figure Skating Club
 - Program Assistant Award Recipient – Sophie Stevens, Ft St John FSC
 - STARSkater Award Recipient – Emma Stevens – Ft. St. John FSC
- h) BC/YK Section Representative - Hilary Quick

COVID Updates

- Quick poll to see when CNCR clubs will be returning to the ice:
 - o Kitimat – Aug 17, Mile Zero – end of Aug, Smithers – Aug 6 (depending on covid safety plan and hockey school), Terrace - August 24,
- Larger centers around the province are not getting ice until the fall – September or October
- Clubs really should consult with the Return to Ice Safety Plan, available on the Section website

- ViaSport amalgamated and presented a single plan to Bonnie Henry for approval, then provided the plan back to sporting groups to develop specific plans for their sports groups.
- Section will continue to amend and adapt the plan as things change.
- Section recommends taking the Section's Plan and take it to a meeting with the city to discuss the plan and what additional steps are needed. Suggest getting this done sooner rather than later.
- The plan is not recommending CanSkate or junior academy programs at this time, but focus on getting StarSkate and above back on ice and deferring assessment days until later.
- Masks and PPE– advice is to follow instructions of the facility
- Competitions – still waiting for more guidance from Provincial Health Officer. Not expecting anything until fall, and with reduced participants, officials, & observers.
- Skate Canada Challenge will be the first large event expected to proceed, and Skate Canada has modified the event such that there will be no minimum score required to attend the event.
- WAIVER – clubs should have waivers and use them to remove liability for illness related to Skating activities. The Waiver from Skate Canada has been modified to meet BC legislation. There will be some expectations to have waivers signed and stored – being built into the common platforms
- Star 6-Gold Training – encouraging officials to get the training completed this summer and to get Coaches to complete the training. – Singles will be out by the end of June.
- The Fall will not be the same. Be prepared for reduced numbers in Canskate and other programs. Section is really focusing on how we encourage registrations in Canskate. Clubs really need to consider their revenues streams and reduce spending where possible.
- Clubs really need to make sure the understand all the policies and procedures related to COVID and be ready to implement.
- Phase 3 – non-essential travel is now ok. Section is following VIASPORT guidance on opening up activities. Expect sessions to have reduced numbers on the ice. Demonstrating that the policies and procedures in place for skating are working, will lead to opening more sessions.
- SMITHERS – the town wants a specific safety plan that uses the Section's plan and VIASPORTs guidelines. – it may be that the plan has to be adapted to the Smithers Rink, and use as much as needed from the Section's plan.
- Cynthia – it may be that the facility will allow for more skaters on the ice and more observers in the stands vs what is recommended from the Section – notes the Section is providing guidelines and not rules – the final call is with the Facility
- Cynthia – CanSkate – right now, clubs are being told that they can't run CanSkate.
 - Working on different ideas to get canskate of the ground
 - skate Canada is working on a plan to get Canskate back on the ice – planning to get Canskate back on the Ice for September, barring any critical health changes
 - use the summer to get skaters, parents used to the new procedures
 - concern that the 50 people maximum will really limit the CanSkate program in the fall. The facility will have to follow the provincial requirements for capacity and that will impact numbers. Skate Canada is developing plans for CanSkate, CanPower and StarSkate Programs.
- Cynthia-would the Section consider another townhall for the clubs later this year.
 - Section is at day 8 with 25 clubs skating
 - Will learn from those clubs and then adapt plans, policies, procedures further for roll out
 - There is a plan to do videos to show what it is like with the adapted procedures
 - SECTION – is planning additional townhalls – particularly with the coaches
- Kertis – expecting changes to the numbers registered in each session and how the sessions are delivered.
 - The guidelines will consider the limited numbers under the COVID procedures and requirements and how clubs can deliver these programs

- Hilary is participating in a weekly meeting with skating reps from across Canada. Every province is implementing different rules for getting back on the ice. BC is following the directions from the Provincial Health Authority and direction from ViaSport in developing their guidelines
- Cynthia- what about coaching courses
 - o Skate Canada is looking at ways to deliver online learning for coaches and officials (judges and data specialists) – look for more information soon.
 - o Lynne – if coaching courses go online – would there be an opportunity to have larger groups – Hilary – yes – look for it to be more
- Events and Assessments – may be looking at opportunities to provide them virtually.
- SummerSkate – ViaSport has said no competitions now. However, Section is exploring opportunity to hold a simulation event for the higher-level skaters
 - o First step to getting on the ice is – getting used to being on the ice and getting back to normal training, and then training towards competitions
- AGMs – question around guidance on AGMs. Gaming has made a number of changes and is not requiring AGMs for gaming grants. Discussed the Societies Act and relaxation of its requirements.
 - o Section has advised that clubs hold off unless it is needed in the bylaws.
- Hilary is happy to answer questions by emails.

i) Question & Answer Period

23) Next Meeting – SAGM– Tentatively scheduled for January 15, 2021 @ 8:15pm in Williams Lake.

24) Adjournment – 8:39 p.m.

REPORTS

2021 Chairman's Report

What a whirlwind of a season this has been so far. One that none of us would have ever imagined in our wildest dreams. It has been something that we would have considered as part of our history, certainly not our present & yet more than likely now it very much will continue to be a part of our future.

I would like to take this opportunity to thank all of our clubs & coaches for stepping up & taking on the very difficult challenge of managing your clubs & taking care of your skaters in this ever changing situation that we find ourselves in. We welcome the reaching out we have received from clubs looking for guidance & would ask that anyone looking for assistance no matter how small or large continue to do so. As a Board we don't always have the answers, but promise to search until we do have something for you. Unfortunately that does sometimes take a little longer than we plan, thus the inability to get back to you immediately. As difficult as things have been at times, there have been many instances where a light has shone through showing us that it's great to laugh during these very trying times. It has made us all much more innovative trying to find new ways to keep our skaters engaged in their lessons & learning with a purpose for the future. That is why the Region Board chose to offer our skaters a virtual version of the 2021 CNCR Regionals Championship under the guidance of the BC/YK Section. Due to the ever changing status of Covid-19 & the restrictions that go along with it and because our Region is so spread out, travel & accommodations would have been far too expensive for many of our families to offer a live skate. It is our hope that this opportunity will offer our skaters & clubs something to work towards while still maintaining the ability to crown our Regional Champions. This is something that we are determined to continue with rather than the alternative of cancelling altogether like the Kla-How-Ya & Totem Competitions. Maintaining some forms of familiarity is also why as a Region it was important to recognize our 2020 Award recipients in the December issue of Thin Ice. As Thin Ice is now a part of the Chair's portfolio, I would ask that you send me any pictures or writeups that you would like me to add into the Region's portion of Thin Ice.

It isn't always easy for us to see the glass as half full rather than half empty when difficult things come into our lives & it is times like this that make it even harder. I would especially like to thank all of our parents for trusting that your clubs, coaches, Region, Section & National Office have the safety & concern for your children held first & foremost in our minds. We realize that it was not an easy decision to allow your children out of your site & control & into our care this season & we don't take that for granted.

Respectfully submitted,
CNCRegion Chair



CNCR Technical and Competition Advisor Report

January 2021

This has been a tough season for all. Things are changing weekly and it has been a bit of a scheduling nightmare for most clubs and coaches! I know I have done 5 different schedules in order to accommodate the number of skaters/coaches allowed on the ice. Also the actually ice hours allotted to the club has changed several times making it even more confusing.

I do have to say that the parents and skaters have been fabulous about adjusting to constant change.

At this point only STAR 1 – 5 tests are being done. Testing for STAR 6 and up is still unknown but hopefully we will hear something soon. It is being worked on by Skate Canada.

Canskate is allowed for STAGES 2 and up only and skaters must be able to skate and get up on their own. Parents and Tots ca not be offered at this point.

Competitions – each Region is allowed one competition. For the CNCR – this will be done by videoing skater's performances and then a panel of judges will review those performances and assess or place the skaters.

The only events allowed will be Freeskate and Artistics.

At this point we are still waiting for a deadline for the videos to be completed.

That's about it!

Submitted by

Marilyn Kreuzinger

Coaches Report

January 3, 2021

This year as Coaches Representative has been one that I didn't expect.

I have received many phone calls and e-mails from Coaches reaching out for guidance. I hope I have been able to help with matters or provide contact for Coaches to find someone that could answer their questions. We are very lucky to have Marilyn Kreuzinger in our Region and she is always able to find any answers that I can't.

The sport of skating has been very much changed this year and Coaches and Clubs have been very busy with ever changing restrictions, rules and processes. The ingenuity that our Coaches have shown in coming up with ways to keep our skaters active and engaged has been inspiring.

I truly hope that in the coming months our skaters will be able to stay on the ice and look forward to a return to some normalcy.

Yours in skating,

Cynthia Medeiros, Coaches Representative

Cariboo North Central Region



CNCR Competition Registrar Report

- Oral report

CNCR Data Specialist Report

- Oral report

CNCR Fundraising Rep

- Oral report

CNCR Judges Training Report

January 2021

STAR 6 to Gold assessment modules have been updated and released by Skate Canada; they are available on the e-learning portal for officials and coaches to complete if they so wish.

Unfortunately, due to the pandemic and the cancellation of almost all events, judges training has come to a standstill. While the BC/YK Section has been working to host a Senior Invitational judging clinic online over the course of five sessions, STAR 1-4 judges training has not yet been made possible virtually. Skate Canada is also making changes to the training, as the assessment criteria has moved to Gold-Silver-Bronze only ('Merit' no longer exists) and once materials have been revamped, we are hoping online training will be made possible. This would serve our region particularly well since we are so spread out!

If you know someone who might be a good fit as an official, please pass along their name/contact information. We may be waiting for now, but with any luck, we will be able to train officials soon!

Respectfully submitted,
Angela Tremblay

Judges Bureau Report

January 2021

In October, the BC/YK Section met with regional judge reps to discuss how judge assessors would be arranged for the assessment days throughout the season. Danielle Williams at the Section office mentioned that a survey or electronic form would be sent out to clubs so that assessment day requests for officials would be made directly through them. This is similar to our process – where club assessment coordinators contact me for an evaluator/assessor – but now goes through the Section. I have yet to see the electronic form, but I imagine with the announcement of the regional competition schedule, it will be one of the next items on their list. For those clubs with assessment days coming up in February, I would advise that you stick to the 6-week, 5-week, 4-week deadlines as outlined in the assessment coordinator manual and email Danielle Williams (danielle@skatinginbc.com) in order to arrange for your assessor.

We are also unsure of whether assessment days will be conducted in person or virtually. Thank you for your patience as this all gets sorted out!

Current Assessment Day & Competition Schedule

Date	Type of Test Day	Location	Evaluator	No. of Tests
Feb. 13-15	Centralized	Terrace/Snow Valley	TBD	
Feb. 26-28	Centralized	Peace Passage	TBD	
Mar. 12-14	CNCR Regionals	VIRTUAL EVENT	Not sure if assessments will be available for this event.	
May TBD		Terrace/Snow Valley	TBD	

*Potential of assessment day in the Central Area, depending on dates.

Assessment Coordinator Manual Updates

As per usual, the assessment coordinator manual has been updated and emailed out to clubs. There continues to be many changes, both those to procedure as per Skate Canada, as well as those made due to the coronavirus pandemic. Please feel free to contact me if you have any questions regarding the manual or if you have suggestions to make it better or more user-friendly. I am always looking for ways to make the process run more smoothly for you!

Respectfully submitted,

- Angela Tremblay

Skaters Development Report

January 5th 2021

CNCR Executive & Members,

This has been a very different year for everyone. Due to the restrictions in place for our sport this year our region has not been able to host or attend any seminars that were planned for the spring, summer and fall of 2020.

As per the SAGM and AGM meetings held in 2019, 1 club from each area will be granted the area seminar grant of \$500. This grant will not be awarded this year as there were no seminars held this season.

I am hopeful for the upcoming 2021/2022 season, and looking forward to seeing seminars in clubs next year. Please submit your 2021 2022 plans for any seminars to amandathomas.skate@gmail.com.



Amanda Thomas
CNCR Skater Development Rep.

Syncro/Adult Rep Report

- Oral report

Website/Facebook Report

- Oral report

ACTIONS OF THE BOARD

MEETING HELD: **Via Microsoft Teams**

MEETING DATE: August 10, 2020

ATTENDEES: Carol, Tanya, Cynthia, Tamara, Angela, Andrea, Marilyn, Jeanien

REGRETS: Gail, Cheryl

- MOTION to amend the agenda with flexibility to change. – Tamara, Marilyn seconded., carried
- ACTION – Carol to send out email to the three host clubs regarding this year's cancellations and potential changes to the competitions. Will stress that Williams Lake FSC and Mile Zero FSC do not cancel ice until the confirmation of the 2021 CNCR competition is completed.
- ACTION – Carol then to approach Northern BCCSA to host Regionals with the two potential dates.
- ACTION: Carol will send the job description for area liaison to Cynthia to make up the advertisement to post on Facebook and Carol will include in the mailout.

MEETING HELD: **Via: Microsoft Teams**

MEETING DATE: October 8, 2020 @ 7:24a.m.

ATTENDANCE: Carol, Amanda, Cheryl, Angela, Marilyn, Tarmara, Cynthia,

Regrets:: Gail, Andrea, Tanya

- Motion to amend the agenda with flexibility to change- Tamara, Amanda seconded, carried.
 - Approve minutes from the May 28th, July 9th & August 10th, 2020 board Conference Call & Microsoft Teams Meetings. – Tamara, Amanda seconded, Carried
 - Board Appointments:
 - a) CNCR Competition/BC Winter Games Advisor - Marilyn
 - b) CNCR Competition Registrar - Cheryl
 - c) Competition Technical Advisor - Marilyn
 - d) Data Specialist Rep - Jeanien
 - e) Fundraising Rep - Tamara
 - f) Judges Bureau & Stats Rep - Angela
 - g) Judges Training Rep - Angela
 - h) Liaison – North Area -
 - i) Liaison – South/Central Area -
 - j) Liaison – West Area -
 - k) Skaters Development Rep - Amanda
 - l) Synchro/Adult Rep - Andrea
 - m) Website/Facebook/Archives Rep - Cynthia, Amanda, Jeanien
- ACTION – Cheryl to contact to the Section to get details on where to send the donation for athletes auction.
- ACTION – Cheryl to arrange insurance for competition equipment

- ACTION – Jeanien to send list of old equipment to Cheryl for financials.
- ACTION – update policies and terms of reference regarding makeup of the selection committee and add line noting that alternates on the selection committee will be appointed should a conflict of interest arise as noted below.
- ACTION – change policy and terms of reference for scholarship as follows:
 - Change to three board members for the scholarships
 - If a Board Member coaches or nominates an applicant, then that Board Member will reclude themselves from the selection committee and an alternate member will be found.
- ACTION - Updated selection criteria in application and policy as follows:
 - 1) Volunteering in Skating, 2) achievements in the sport, 3) marks as criteria for the selection and 4) essay.
- Finance:
 - ACTION - Cheryl to drop out accounts that are zeroed for both this year and last year to make it simpler.
 - ACTION - Cheryl to provide the whole year in non-zeroed account format for future meetings.
 - MOTION to approve financials to oct 30 – Cheryl, Amanda seconded, carried.
 -
- CNCR schedule for 2020/2021
 - ACTION - Defer current competition rotation until 2021/2022
 - MOTION to cancelling seminar subsidies for the season – Tamara, Amanda seconded, carried.
 - ACTION – Angela will contact the Section to discuss days planned in the new year to see if dates will need to change and will contact the host clubs with more information.
- REGIONALS update
 - ACTION – Carol to follow up with Ted to discuss how virtual competition would work
 - ACTION –Carol will email clubs to let clubs know the Region is working with the Section to host a virtual competition. Deferring current competition hosting until next season.
- OTHER CONSIDERATIONS for 2020/2021 SEASON:
 - ACTION – Competition advisor to stress to host committees applicable Skate Canada Rules for competition regarding access to dressing rooms.
 - ACTION – Marilyn to add requirement to make technical packages available at rink level to the competition manual.
 - ACTION – Cheryl to update Karelo instructions for Regionals so that Marilyn can add it to the announcement.
 - ACTION – Cynthia to develop some guidelines for posting to facebook/website for clubs
 - ACTION – Carol to ask clubs to send us news stories to post to Facebook/website, identify their skaters of the month that we can highlight on Facebook. Amanda can then grab postings from Facebook to share on the web page.
 -

Following Sections were updated during Policies Review

- a) Achievement Awards
- b) BC Winter Games
- c) Club Prize Incentives

- d) Development Seminar – CNCR
 - e) Table of Contents
 - Terms of Reference Review - Entire Board
- Following sections were updated during the review.
- a) Archives – added to Secretary duties.
 - b) Area Liaisons
 - c) Missed Meetings/Removal of Director
 - d) Table of Contents
 - e) Team Leader
 - f) Thin Ice Rep – added to Chair Duties
- MOTION – Cynthia to spend up to \$110 on gifts for the Region’s skaters at sections – Cynthia, Tamara seconded, carried.
 - ACTION –Carol will ask Amanda to make up a gift basket for Gail. Angela will send a mug to include in the basket for appreciation – total amount of \$100.

MEETING HELD: **Via: Microsoft Teams**

MEETING DATE: November 27th, 2020 @ 7:00p.m. (MST)

ATTENDANCE:

Carol, Cheryl, Jeanien, Angela, Marilyn, Tamara, (Cynthia joined at 8:15)

REGRETS:

Amanda, Tanya,

- MOTION to amend the agenda with flexibility to change. – Cheryl, Angela seconded, carried.
- MOTION to approve minutes from the November 8th, 2020 Microsoft Teams Planning Meeting. - Tamara, Angela seconded, carried
- MOTION to approve Terms of Reference as presented – Angela, Tamara seconded, carried.
- MOTION to approve the Policies as presented – Tamara, Marilyn seconded, carried.
- MOTION to accept budget as presented based on Section’s estimates for the Regional Competition but allow for changes due to COVID and Section’s financials for Regionals – Cheryl, Tamara, carried..
- ACTION – Carol to follow up to make sure the Section can add a Special O to our regionals. See if we can get a copy of the budget and confirm what the competition fees will be.

Cariboo North Central Region Figure Skating Club

01/04/21

Balance Sheet

Accrual Basis

As of January 4, 2021

	Jan 4, 21	Jan 4, 20
ASSETS		
Current Assets		
Chequing/Savings		
BMO Accounts		
Chequing - Main	78,765.71	148,797.67
Coaches Committee	8,681.04	8,681.04
Total BMO Accounts	87,446.75	157,478.71
BMO Term - Scholarship Fund	15,000.00	15,000.00
Total Chequing/Savings	102,446.75	172,478.71
Total Current Assets	102,446.75	172,478.71
Fixed Assets		
Equipment		
Computer Equipment	20,862.31	13,303.13
Office Furniture & Equipment	1,519.19	1,519.19
Accumulated Amortization	-14,822.32	-10,674.98
Total Equipment	7,559.18	4,147.34
Total Fixed Assets	7,559.18	4,147.34
TOTAL ASSETS	110,005.93	176,626.05
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Funds Payable		
Coaches Committee Payable	8,681.04	8,681.04
Scholarship Fund Payable	15,000.00	15,000.00
Total Funds Payable	23,681.04	23,681.04
Total Other Current Liabilities	23,681.04	23,681.04
Total Current Liabilities	23,681.04	23,681.04
Total Liabilities	23,681.04	23,681.04
Equity		
Equity in Capital Assets	2,612.74	2,612.74
Retained Earnings	84,016.83	72,107.59
Net Income	-304.68	78,224.68
Total Equity	86,324.89	152,945.01
TOTAL LIABILITIES & EQUITY	110,005.93	176,626.05

Cariboo North Central Region Figure Skating Club

Profit & Loss

01/04/21

April through December 2020

Accrual Basis

	Apr - Dec 20	Apr - Dec 19
Ordinary Income/Expense		
Income		
CNCR EVENTS		
BC WINTER GAMES		
Registrations Received	0.00	0.00
Registrations Paid	0.00	0.00
BC WINTER GAMES - Other	0.00	0.00
Total BC WINTER GAMES	0.00	0.00
CNC REGIONALS		
Registrations		
Registration Fees Rec'd	0.00	44,833.00
Karelo Event Fees Paid	0.00	-2,456.84
Registrations - Other	0.00	0.00
Total Registrations	0.00	42,376.16
Fees Paid		
Total Registration Fees	0.00	0.00
BC/YK Levy \$3.00/Skater/Event	0.00	0.00
CNCR Fees \$2500.00	0.00	0.00
CNCR \$7.00 Fee/Skater/Event	0.00	0.00
CNCR \$14.00 Fee/Team/Event	0.00	0.00
Computer/Data Rental Rec'd	0.00	0.00
Computer Rental Rec'd	0.00	0.00
Data Box Rental Rec'd	0.00	0.00
Ribbon Award Fees Rec'd	0.00	0.00
Fees Paid - Other	0.00	0.00
Total Fees Paid	0.00	0.00
BC/YK Levy Paid	0.00	0.00
CNC REGIONALS - Other	0.00	0.00
Total CNC REGIONALS	0.00	42,376.16
DUELING BLADES - JAMBOREE		
Registration Fees Rec'd	0.00	0.00
Fees Paid to Club		
Total Fees Available	0.00	0.00
CNCR Fee Rec'd	0.00	0.00
Coaching/Judging Fee Rec'd	0.00	0.00
Medals Fee Rec'd	0.00	0.00
Coach/Judging Paid	0.00	0.00
Expenses Rec'd	0.00	0.00
Ice Expense Paid	0.00	0.00
Misc Expenses Paid	0.00	0.00
CNCR 50% Net Profit	0.00	0.00
Fees Paid to Club - Other	0.00	0.00
Total Fees Paid to Club	0.00	0.00
DUELING BLADES - JAMBOREE - Other	0.00	0.00
Total DUELING BLADES - JAMBOREE	0.00	0.00
KLA HOW YA		
Registrations		
Registration Fees Received	0.00	22,289.00
Karelo Event Fees Paid	0.00	-1,240.46
Registrations - Other	0.00	0.00
Total Registrations	0.00	21,048.54

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Fees Paid		
Total Registration Fees	0.00	-21,048.54
BC/YK Levy \$3.00 /Skater/Event	0.00	1,068.00
CNCR Fees \$2,500.00	0.00	2,500.00
CNCR \$7.00 Fee/Skater/Event	0.00	2,387.00
CNCR \$14.00 Fee/Team/Event	0.00	210.00
Computer/Data Rental Rec'd	0.00	500.00
Computer Rental Rec'd	0.00	0.00
Data Box Rental Rec'd	0.00	0.00
Ribbon Award Fees Rec'd	0.00	271.80
Fees Paid - Other	0.00	0.00
Total Fees Paid	0.00	-14,111.74
BC/YK Levy \$3.00/Skater/Event	0.00	-1,068.00
KLA HOW YA - Other	0.00	0.00
Total KLA HOW YA	0.00	5,868.80
TOTEM		
Registrations		
Registration Fees Received	0.00	47,143.00
Karelo Event Fees Paid	0.00	-2,569.99
Registrations - Other	0.00	0.00
Total Registrations	0.00	44,573.01
Fees Paid		
Total Registration Fees	0.00	0.00
BC/YK Levy \$3.00/Skater/Event	0.00	0.00
BC/YK Levy \$25.00/Synchro Team	0.00	0.00
CNCR Fees \$2,500.00	0.00	0.00
CNCR \$7.00 Fee/Skater/Event	0.00	0.00
CNCR \$14.00 Fee/Team/Event	0.00	0.00
Computer/Data Rental Rec'd	0.00	0.00
Ribbon Award Fees Rec'd	0.00	0.00
Fees Paid - Other	0.00	0.00
Total Fees Paid	0.00	0.00
BC/YK Levy		
BC/YK Levy \$3.00/Skater/Event	0.00	0.00
BC/YK Levy \$25.00/Synchro Team	0.00	0.00
BC/YK Levy - Other	0.00	0.00
Total BC/YK Levy	0.00	0.00
TOTEM - Other	0.00	0.00
Total TOTEM	0.00	44,573.01
CNCR EVENTS - Other	0.00	0.00
Total CNCR EVENTS	0.00	92,817.97
CNCR DEVELOPMENT SEMINAR		
Coaches Contribution	0.00	0.00
Registration Fees	0.00	0.00
Seminar Grant/Donations	0.00	0.00
Karelo Event Fees	0.00	0.00
Moderator Fees	0.00	0.00
Expenses Paid	0.00	0.00
CNCR DEVELOPMENT SEMINAR - Other	0.00	0.00
Total CNCR DEVELOPMENT SEMINAR	0.00	0.00

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FUNDRAISING		
Cash Raffle		
Raffle Ticket Revenue	0.00	0.00
Raffle Tickets - Prizes	0.00	0.00
Raffle Expenses	0.00	-25.00
Cash Raffle - Other	0.00	0.00
Total Cash Raffle	0.00	-25.00
Miscellaneous Fundraising	0.00	0.00
Silent Auction	0.00	0.00
FUNDRAISING - Other	0.00	0.00
Total FUNDRAISING	0.00	-25.00
OTHER INCOME		
Equipment Grant Proceeds	0.00	0.00
Miscellaneous Income	0.00	0.00
BC/YK Club Rebate	0.00	0.00
Interest Earned	0.00	0.00
Skate Canada Membership Rebate	1,445.00	1,910.00
OTHER INCOME - Other	0.00	0.00
Total OTHER INCOME	1,445.00	1,910.00
JUDGES BUREAU		
CNCR Assessment Fees	0.00	685.00
JUDGES BUREAU - Other	0.00	0.00
Total JUDGES BUREAU	0.00	685.00
Total Income	1,445.00	95,387.97
Expense		
CNCR Board		
Capital Purchases Expense	0.00	0.00
CNCR Board - Other	0.00	0.00
Total CNCR Board	0.00	0.00
Coaches Rep		
Administration Expenses	0.00	0.00
Coach Development	0.00	410.00
Coaches Rep - Other	0.00	0.00
Total Coaches Rep	0.00	410.00
Competition Advisor		
Administration Expense	0.00	0.00
BCWG Expenses	0.00	0.00
Nationals/Challenge Subsidy	0.00	0.00
Ribbons -Purchase from Section	0.00	4,034.21
Sectionals Team Leader	0.00	0.00
Competition Advisor - Other	0.00	0.00
Total Competition Advisor	0.00	4,034.21
Data Specialist Rep		
Administration Expense	0.00	0.00
Data Comp Supply	0.00	87.82
Data Equipment Expense	0.00	0.00
Data Specialist Training	0.00	0.00
Equipment Insurance	0.00	0.00
Data Specialist Rep - Other	0.00	0.00
Total Data Specialist Rep	0.00	87.82

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	Apr - Dec 20	Apr - Dec 19
Facebook/Website		
Facebook/Website Administration	0.00	0.00
Facebook/Website - Other	0.00	0.00
Total Facebook/Website	0.00	0.00
Fundraising Rep		
Administration Expense	0.00	0.00
Fundraising Rep - Other	0.00	0.00
Total Fundraising Rep	0.00	0.00
Judges Bureau Rep		
Administration Expense	0.00	0.00
Assessment Day Subsidy	0.00	0.00
Judges Bureau Rep - Other	0.00	0.00
Total Judges Bureau Rep	0.00	0.00
Judges Training Rep		
Administration Expense	0.00	0.00
Judges Developm / Trial Judging	0.00	0.00
Judges Training Rep - Other	0.00	0.00
Total Judges Training Rep	0.00	0.00
Region Chair		
Administration Expense	0.00	0.00
BC Section AGM	0.00	1,498.48
CNCR Awards	96.06	0.00
Conflict Mediation	0.00	0.00
Recognition Awards	0.00	0.00
Scholarship Award	0.00	350.00
Skate Canada ACGM	0.00	2,103.18
Region Chair - Other	0.00	0.00
Total Region Chair	96.06	3,951.66
Region Liaisons		
North Area Liason	0.00	0.00
South Central Liason	0.00	0.00
West Area Liason	0.00	0.00
Region Liaisons - Other	0.00	0.00
Total Region Liaisons	0.00	0.00
Secretary		
Administration Expense	0.00	0.00
Secretary - Other	0.00	0.00
Total Secretary	0.00	0.00
Skater Development Rep		
Adult/Synchro Rep		
Administration Expense	0.00	0.00
Adult/Synchro Rep - Other	0.00	0.00
Total Adult/Synchro Rep	0.00	0.00
Skater Development		
Administration Expense	0.00	0.00
Development Seminars - 3 Areas	1,000.00	1,000.00
Kelowna Camp Supplies	0.00	88.20
Synchro Seminars - 3 Areas	0.00	0.00
Skater Development - Other	0.00	0.00
Total Skater Development	1,000.00	1,088.20

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Skater Development Rep - Other	0.00	0.00
Total Skater Development Rep	1,000.00	1,088.20
Treasurer		
Administration		
Accounting & Legal	0.00	0.00
Administration Expense	212.44	154.67
Bank Charges & Interest	238.50	389.47
Payroll Expenses	0.00	0.00
Society Registration	0.00	125.00
Administration - Other	0.00	0.00
Total Administration	450.94	669.14
Region Meetings		
Accommodation	0.00	2,834.26
Meals	0.00	1,348.32
Teleconferencing	202.68	360.69
Transportation	0.00	2,378.99
Region Meetings - Other	0.00	0.00
Total Region Meetings	202.68	6,922.26
Treasurer - Other	0.00	0.00
Total Treasurer	653.62	7,591.40
Total Expense	1,749.68	17,163.29
Net Ordinary Income	-304.68	78,224.68
Other Income/Expense		
Other Income	0.00	0.00
Other Expense		
Depreciation Expense	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	-304.68	78,224.68