
2018 CNCR ANNUAL GENERAL MEETING

NOTICE TO: Member Clubs, Delegates, Board of Directors, Committee Chairmen, Officials, Honorary and Individual Members

LOCATION: Sandman Signature Hotel – Studio Room 1
2990 Recreation Place
Prince George, BC

DATE & TIME: Friday, January 19, 2018; Events start at 7:00 p.m.

SCHEDULE OF EVENTS

- | | | |
|------------------------------------|------------------|---|
| ❖ Friday, January 19 th | 7:00 – 7:15 p.m. | Meet and Greet – come meet other club's executive and members. Also, Registration for the AGM. |
| ❖ Friday, January 19 th | 7:15 – 8:00 p.m. | Annual General Meeting <ul style="list-style-type: none">- Election of Officers<ul style="list-style-type: none">* Chair (2 year term)* Vice Chair (2 year term)* 1 Director Position (2 year term)* 1 Director Position (1 year term)- Acknowledgement of Coaches Rep- New Bylaws |

- ❖ **Please make sure your club is represented with test chairs, presidents & coaches as we will be organizing next seasons test days, competitions & Development Seminars tonight. Please bring your preferred requested dates so that we can organize next season together.**

2018 CNCR ANNUAL GENERAL MEETING

AGENDA – January 19, 2018

- 1) Call Meeting to Order and Opening Remarks
- 2) Reading of Notice of Meeting
- 3) Reports as to Quorum
- 4) Minutes of Annual General Meeting, January 22, 2017
- 5) Motion to Amend Agenda as Required
- 6) Reports
 - a) Chairman - Carol Giesbrecht
 - b) North Area Liaison - Marilyn Kreuzinger
 - c) South/Central Liaison - Cheryl Walters
 - d) West Area Liaison - Cynthia Mederios
 - e) Data Specialist - Donna Neufeld
 - f) Adult/High School/Synchro - Andrea Tarkington
 - g) Archives - Cindy Macara-Warren
 - h) Awards/Scholarship - Carol Giesbrecht
 - i) Thin Ice - Cynthia Mederios
 - j) Coaches Rep - Sheri Pringle
 - k) Fundraising - Sheri Pringle
 - l) Judges Bureau & Stats - Angela Kang
 - m) Judges Training - Angela Kang
 - n) Competition Rep - Jenn Auston
 - o) Skaters Development - Jenn Auston
 - p) Team Leader - VACANT
 - q) Tech Rep - Marilyn Kreuzinger
- 7) Confirmation of Actions Taken by the Executive
- 8) Finance
 - a) Financial Statement to December 31, 2017 - Cheryl Walters
 - b) Clubs owing Test Fees - Angela Kang
 - c) Motion to Pay Meeting Expenses
- 9) Correspondence
 - a) Award Nomination Reminder
- 10) Election of Officers
 - a) Chairman -
 - b) Vice Chairman -



- c) Director – 2 Year Term -
- d) Director – 1 Year Term -

11) New Business

- a) Bylaws
- b) BC/YK Section Representative - Sharon Dahl
- c) CNCR Coaches Committee Election of Coaches Rep -
- d) Club Volunteering
- e) Supervision of Ice Time - Marilyn Kreuzinger
- f) Organization of Competitions/Test Days/Development Seminars for 2017/2018
- g) Question & Answer Period

12) Adjournment



2017/2018 Season Chairman's Report

Once again I find myself thanking everyone on the CNCR Board for all of their help & support this season with special mention going to Marilyn Kreuzinger who simply took charge of things & took them off my plate. Without her & the rest of the board I'm not sure how things would have been done. There's one thing that I've learned over the years I've been a part of skating & that is; it truly is a family & I my life has been better for it.

Sadly September 11th we lost long time member/official & friend, Monica Lessard of the Terrace FSC. Her roles in the CNCR took on many aspects & were a vital part of what we have become as a Region today. The end of September saw extremely low registration numbers for the annual CNCR Development Seminar resulting in its cancelation. It had been the boards hope that by keeping it centralized clubs from all three areas would attend, however that was not the case. Careful considerations on how to proceed with the seminar will have to be made, so please let your area reps know of any questions, concerns or suggestions that you may have with regards to how we should proceed going forward.

The Region's Bylaws have been tentatively revised with a review & approval happening at our AGM. This has been a long process & I can't thank the BC/YK Section – Lorraine Maples & their lawyer enough for taking on the task of helping the Regions with the revisions that have been required. Just a reminder to clubs that you to will need to have your Bylaws revised by November of this year as well.

Competitions are being organized much easier now with set weekends annually being in place. This makes it much easier knowing dates in advance when organizing ice, officials & hotels. After the online registration issues were fixed the Kla-How-Ya Competition (Smithers FSC) went off with only one major issue of flights being delayed due to weather. Other than that the weekend was enjoyed by all & I would like to thank everyone for their patience while the kinks were worked out with Karelo. Unfortunately with the resignation of one of our Directors (Dueling Blades Adhoc) the rest of the board wasn't able to take on the extra work of a Dueling Blades Competition at our CNCR Regionals Competition (NBCCS). That decision brought on the addition of Improv events during Regionals in its place. With a bitter sweet note, the registration numbers for the whole competition were so high that Team Elements had to be taken out due to a lack of ice time. With such high numbers I wish everyone all the best as they skate for the title of Region Champion. Organization is also well under way for the Totem Competition (Fort St. John FSC) & I have no doubt it too will be a huge success.

Our skaters have worked so hard & represented the CNCR with grace & dignity all season long at every competition that they have attended both within & outside of our Region & Section. We couldn't be more proud of them & would like to thank them for representing us so well.

I would like to ask clubs to please make sure & have at least one representative present at the AGM. It is vital that we have quorum to pass motions. If it isn't possible for one of your members to attend, please email me your proxy/delegate form prior to the meeting so that your club will have representation. Voting will also be done on the positions of chair, vice chair & 2 directors. If you or anyone you know wishes to take one of these positions please email me a nomination form prior to the meeting. We will also be setting all the test days, competitions & seminars for the 2018/2019 season so make sure you bring your preferred dates so that we can all work together to organized these.

Respectfully Submitted By: Carol Giesbrecht Region Chair



NORTH AREA REP REPORT – JANUARY 2018

Things seem to be running smoothly in the North Area.....at this point.

August 2017 – once again the FSJ Club and the Mile O Club brought Steve Muff to spend the week with our skaters. He travelled between the 2 clubs for the 5 days.

September 2017 – Mile O held a Club Seminar with Jessica Dodds (Novakowski) which was very well attended and Jessica did a great job.

October - This year Little Giant hosted the LTT Seminar – with Jamie McGrigor as the head moderator.

This was not as well attended as it should have been! But those who did attend got a lot of attention and good learning.

The Mile 300 FSC has been working with Rory Allen to help their skaters. So, that is a great opportunity for their skaters and club.

With the probability of the CNCR not hosting a High Performance Seminar – the North will be looking at hosting one in our area. Which will certainly benefit the our skaters. We will also be offering a LTT Seminar in the Fall.

So far I have heard from:

Peace Passage – willing to host a November Test Day (we used to offer a September test day but have found this is just too early now. It was originally a “Qualifying Test Day” for skaters wanting to attend Sections. As this no longer has the same requirements – the early test day is not needed.

Mile “O” is also interested in hosting the November Test Day. This is preferable to hosting the February/March test day as they are hosting Totem.

Mile Zero would also be interested in Hosting one of the Seminars.

Little Giant is willing to host whatever we would like them to!

I have had no response from Fort St John at this point.

Respectfully Submitted

Marilyn Kreuzinger – North Area Rep



West Area Liaison Report – Cynthia Medeiros

The West Area is doing fairly well considering that most every club is experiencing a coaching shortage. It has been very refreshing to see most of the coaches in our area reach out to clubs and skaters in need to provide assistance wherever they can.

We were lucky enough to hold a Canskate Course in Kitimat last Spring that was well attended so most clubs are hopeful that some of these coaches will continue to progress in their coaching careers. Thanks to Marilyn for coming up to conduct the course...even though it took her entire summer and in to fall to recover.

In December the Kla How Ya Competition was held by the Smithers Skating Club and they did a great job with this. The event really ran well and it was a pleasure to attend. There were a few concerns that were brought forward to the Region Board for consideration and we are pleased that some items have already been looked at.

Tentative dates requested for the 2018/2019 season:

September – Terrace would like to hold a seminar.

November – Kitimat would like to hold the Centralized High Test Day.

December – Terrace will host Kla How Ya and has requested ice for the City of Terrace.

February – Houston would like to hold a test day and would like a recommended date from the Region.

February – Prince Rupert will hold the Northwest Jamboree the weekend before the Super Series Final most likely.

February – Vanderhoof or Prince George would like to hold a Jamboree

May – Kitimat would like to hold a test day at the end of their season (approx. May 11-12, 2019).

Yours in Skating,

Cynthia Medeiros

Cynthia Medeiros

fcmedirosfamily@gmail.com

CNCR SYNCHRO REP REPORT

The CNCR has only 2 clubs that offer Synchro Skating. These are the Terrace SC and the Mile O FSC. The Terrace Club has a Pre Juvenile Team and a Pre Novice Team but they do not compete. The Mile O Club has 3 Beginner 1 Teams, 2 Beginner 2 Teams, 1 Elementary, 1 Pre Novice and 1 Adult 3 Team. The Mile O FSC's Pre Novice and Adult 3 Teams will be travelling to Edmonton next weekend to attend the Mountain Synchro Competition.

Submitted by:
Andrea Tarkington – Synchro Rep

2017/2018 Team Leaders Report

The Adhoc position of Team Leader was not filled this season. Instead we asked the Vancouver Island Region Team Leader if she would take on the role of Team Leader for our skaters as well. Graciously she accepted & we shared her expenses of Sections with the Island.

2017/2018 Awards & Scholarships

The 2017/2018 Awards are now listed on the Section website for everyone to fill out. I encourage all clubs to nominate those within your clubs that fit the various profiles. Nobody ever feels the need to be recognized for the things that they do, but when recognition is received it is the most wonderful feeling in the world. Please take the time to fill out a nomination our members deserve it.

The 2017/2018 Scholarship Award package will be sent out to clubs in a couple of months. Please make sure that you forward it onto any of your graduating skaters so that they can apply.

Thin Ice - Cynthia Medeiros

I have put some items in the Thin Ice addition in my time on the Board. I still struggle with what to put in as a lot of our events are "club" based and not necessarily "Region" events.

I would welcome anyone that has submission for Thin Ice to forward them to me at fcmedeirosfamily@gmail.com and I would gladly take any suggestions for articles in the future.

Thank you.

Cynthia Medeiros

Cynthia Medeiros, Thin Ice



COACHES REPORT/FUND RAISING – Prepared by Sheri Pringle

Hello everyone! Hard to believe that we are all back here already for Regionals. I do not have much to report but will give you a bit of an overview.

Coaches have been busy with skaters and their clubs this season. I am sad to report that Hazelton didn't get ice this season, but some of their skaters and coach have been seen around the region getting in some ice time. Pretty awesome to see such dedication. Wishing them the best, in hopes that the new rink will be up and running for them soon.

We were forced to cancel the CNCR Development Seminar this season due to low numbers. We will be discussing this further at our planning meeting, as to what we should be doing moving forward. Any suggestions from clubs and coaches are welcome. As a result, coaches missed this learning opportunity, but seemed to have connected with smaller area seminars in the region! Way to go coaches and skaters!

Coaches continue to work very hard for their clubs and skaters. I would like to encourage clubs to start or continue adding coach education into their budgets each season. This is not only a way for coaches to stay upgraded, but also allows clubs to ensure they are delivering the very best services. If you need help in setting out those budgets, or how that might work please feel free to contact me. I have helped a few clubs through this process.

As for fund raising... thank you again to all of you that have sold tickets!! We really need these funds to keep things going so THANK YOU!!! We are going to be looking at a few more options for next season at the planning meeting. If you have any suggestions, please send them to me to look into. We have to be careful as you cannot 'force' someone to buy a ticket. That being said, there are a few things to look at moving forward. Please bring me your suggestions!!!!

Wishing you all continued success for the rest of the season, and safe travels wherever your journeys take you!

Sheri Pringle
Coaches Chair
Fund Raising

quedy@hotmail.com

778-884-2638

CNCR Judges Bureau Report January 2018

It has been another busy season, but we have definitely seen some changes with our test days this year. Prior to the full implementation of the STAR assessment system, we were able to host test days more frequently with higher numbers. This year, we are seeing some lower numbers, which affects the expenses that are incurred per skater to bring in evaluators.

Just a reminder to make sure you have the most updated version of the test chair manual (it was last updated September 2017) when planning your test day, and if you have any questions, please feel free to contact me. J

The following is a list of the test days that are scheduled within the CNCR and may also be found on our website (competitions are bold italicized and may or may not be able to accommodate tests based on judge and ice availability). I have also included the evaluators that have attended each test day, as well as the number of tests so that we can use that information in our planning for next year. Please note that, although competitions are assigned a tech rep, this does not mean that he or she will be the evaluator for tests at said competitions.

Date	Type of Test Day	Location	Evaluator	Number of Tests
Oct. 13-15		Snow Valley	Leree Hadley	13
Oct. 13-15		Peace Passage	<i>Cancelled due to low numbers</i>	
Nov. 4-5		Houston	<i>Moved to Feb. 3</i>	
Dec. 1-3	<i>Kla-How-Ya</i>	<i>Smithers</i>	<i>Tech Rep: Syd Hughes</i>	2
Dec. 2		McBride	<i>Cancelled due to no coach</i>	
Dec. 8-9	Centralized	Mile Zero	Peter Gibbons	81
Jan. 19-22	<i>CNC Regionals</i>	<i>NBCCS</i>	<i>Tech Rep: Jacqueline Lenuik</i>	
Feb. 3		Houston	Selected but not released	21
Feb. 17-18	<i>Totem</i>	<i>Fort St. John</i>	<i>Tech Rep: Tiffany Edwardsen</i>	
Feb. 17-18	Centralized	Terrace	Selected but not released	
Apr. 6-8	Centralized	Quesnel		
Apr. 20-22		Fort St. John		
May 11-13		Snow Valley		

Respectfully submitted,

Angela Tremblay



CNCR Judges Training Report

This year the judges training system began to see some potential changes. SkateCanada piloted a program in which primary level judges would be trained for all levels from Juvenile to Senior in one clinic and then be assigned a current level at which they can judge based on their strengths and abilities demonstrated at the clinic. So far, this program has not been implemented in our Section (beyond the pilot that took place in Ontario), but it may open some doors to get judges trained more quickly. I am also working on attaining my Primary Clinic Leader qualifications, as well as looking at a way to deliver this course over video conferencing so that we can reach more prospective judges in our vast region.

I have been selected to attend the Coaches' and Officials' Apprenticeship Program (COAP) taking place at Nationals this year. This program brings together a number of specialists in the judging and tech panel fields along with a mix of 20 tech panel specialists and Senior level judges who were selected through an application process. It looks to be a mixture of workshops, event viewing, and discussion, and I should have an update by our meeting!

Respectfully submitted, Angela
Tremblay

CNCR Director's Report - December 4, 2017

Skater Development – nothing to report.

Facebook – both the CNCR Archives and CNC Region facebook pages have been successfully handed off to Jeanien for management.

Competition -

Dueling Blades on Dec 1st – Music was submitted manually (disc or usb) and the amount of time it took to load the discs caused us to run very behind. With a deadline of 12 pm to be finished, it put a rush onto everything else. Overall the event was good. The kids did great and enjoyed the event. I have a stock of medals and ribbons leftover. I will put these with the files that the CNCR has in our storage space in Kin 1 arena.

Kla How Ya – it was a lot of work to help the committee prepare for the event. I had a look at the new section competition manual and it is lacking in a few areas. Music players and announcers need to know how to announce and run each event. Those organizing medals and ribbons need an explanation of which goes with which. The section manual should cover ALL events in the technical package. Keeping in mind that most volunteers aren't skating experts. Those were two areas I worked on with the host committee that were of great importance. In addition, I created a registration system (spreadsheet) for them that broke it down by club, by skater, by event. So when the skater registered they gave their club name and then their last name. From there the spreadsheet had spots to indicate if the goodie bag had been given, whether or not the event needed music, whether music had been checked in or not, and a spot for the skater to check in. It makes the process go more smoothly than just using skating orders. Updated groupings are all that is needed to create this spreadsheet. Highly recommend.

The music came to me from Cheryl on a stick, organized by event, then by group. For example: Folder named Star 4 contained two folders: Star 4 U13 and Star 4 13+O, from there each folder had the skaters organized by Group. It was fantastic. I did have to add a few pieces of music that were late entry but it was minimal. Unfortunately I had to go through and switch out all of the Snow Valley music which was very time consuming. It would be recommended we do not do this in future. All skaters should be submitting the correct music online at the time of registration.



A couple of notes about music that came up: each piece of music should have a short silence inserted at the end. This will allow the music player to stop the music before the system automatically plays the next track. Also, volume was an issue. It was recommended by one of the volunteers that we consider having a rule for decibel maximum and minimum. There was a program that these can be run through: Adobe Audition. Apparently it makes all tracks the same level.

A few notes/thoughts/feedback that came up:

- Parents are registering their kids and the names are correct, club names are correct, and then when groupings come out, there are misspellings or wrong clubs assigned. Is someone re-typing the list? Or, changes that are being submitted are not all being done.
- The registration process for team elements can be unfair. For example: Terrace had kids registering in multiple team elements events – so Susie Q did Star 5 elements, Star 6/7 elements and 7/8 elements. OR we have a team of two, each having paid the one fee, and they get to go twice, whereas a full team of 4 has paid the same amount but each only get to skate once. There should be one person registering the team so that the club/region is receiving the full fee per team and each skater is getting the same opportunity for their money spent.
- The process of running elements and team elements should be the same at each competition. Right now it can be different depending on the ref.
- The Quad Threat warm up needs to be standardized.

Respectfully submitted,

Jennifer Auston



TECHNICAL REP REPORT – JANUARY 2018

We are now past all deadlines for Competitions in the CNCR.....and for the most part things have ran pretty smoothly.....with the normal small problems.

Events for our Competitions were the same as previous years with the exception of adding Creative Improv. This event was offered many years ago and has now made a “Comeback”! We decided to add it in mainly to provide another event for the younger, lower level skaters.

Music was a new issue this year, with going digital. Music now needs be submitted with the entry for Star 5 & up Freeskate, all Interpretives and Interpretive Couples. I am sure this was a challenge for some people! But it seems Kla How Ya ran pretty smoothly so that’s a positive indicator!

Both Regionals and Kla How Ya had a lot less “mothers” registered this year so that seems to be sorting itself out as well.....however in just receiving my own skaters confirmation of registration – it looks like we could have run a full adult event at Totem!! Some work to be done here.....

Kla How Ya Competition had 406 events. This was certainly up from the previous year.

Regionals registration was way up with 970 Events – possibly because it is being held in Prince George so it is more central.

Totem registration is at 1061 Events.

Submitted by:

Marilyn Kreuzinger – Tech Rep

ACTIONS OF THE BOARD

PLANNING MEETING: April 1-2, 2017, Sandman Signature, Prince George

MOTION - to adopt the Section policy for travel expenses, - Jenn, Cheryl, carried.

MOTION – Regional Policy for gift cards honorariums for officials are as follows:

2 day competition - \$75, 3 day competition -\$100

DIOs will receive a \$25 gift card for the competition as identified by the chief referee.

The Chief Referee and Chief Computer Specialist shall receive an additional \$50 for the competition.

MOTION – Change the meal per diems and mileage rates to be consistent with Section. Receipts need to be provided. Compensation will be up to the maximum of the per diem. Submission of electronic copy of Receipts is acceptable.

MOTION – For return travel from CNCR business, per diems will be applied, and no receipts need to be submitted

MOTION – to approve the changes to the Policies as discussed and modified during the meeting.

MOTION – To accept the changes to the Terms of Reference as presented to board and modified Financial statement to March 31, 2017

MOTION - to accept the financial statement as presented.

MOTION – to allow Cheryl Walters to get a deposit only card for the sole purpose of depositing and viewing information on line from the Bank of Montreal.

MOTION - to pay meeting expenses

MOTION – for Carol to spend up \$120 towards gift basket and athlete's auction item for the Section AGM

MOTION - Region to donate \$25 towards purchase of supplies. – Marilyn, Donna seconded, carried.

MOTION – to dispose old laptop and recycle, paying for wiping of the computer – Marilyn, Cheryl, carried.

MOTION – the Region will collect a flat fee of \$2500 per competition plus a competition surcharge of \$4.00 per entry.

MOTION – to raise the competition entry fees by \$2 per event.

CNCR schedule for 2017/2018

SEMINARS

CNCR DEVELOPMENT SEMINAR – SEPT. 29 – Oct 1, 2017 – Prince George – Jenn Auston to organize again this year.

WEST - Terrace – planning for Sept 9-10 for a development seminar

NORTH – Oct. 28-29 learn to train seminar (Chetwynd? Or Mile Zero)

SOUTHCENTRAL – nothing planned

COMPETITIONS



Klahowya – Smithers, Dec 1-3, 2017
Regionals – NBCCS – Jan 19-21, 2018
Totem – FSJ - February 16-18, 2018

TEST DAYS

NORTH - October 13-15, Peace Passage
Dec 8-9, Mile Zero - CENTRALIZED
Apr 20-22 Fort St. John
WEST - Terrace – West Centralized Test Day
Terrace– February 17-18 (may not have a judge available)
Snow Valley – Oct 13-15, 2017 May 11-13, 2018
SOUTHCENTRAL- McBride – Dec 2, 2017
McBride - February ??, 2018 – Angela will follow up
Quesnel – April 2018??
JAMBOREE - February 24-25, 2018 Snow Valley

MOTION – Raise the CNCR administrative test fee from \$4 to \$5 per test – Sheri, Angela, carried.

MOTION – Accept the 2017-2018 budget as presented – Sheri, Angela, carried.

MEETING – Conference Call – June 6, 2017

MOTION to accept the financials as presented

MOTION to pay meeting expenses.

MEETING – Conference Call – Sept 5, 2017

MOTION to accept the financials as presented

MOTION to pay meeting expenses.

MEETING – Conference Call – Oct. 17, 2017

MOTION to accept the financials as presented

MOTION to pay meeting expenses

MEETING – Conference Call – Dec. 7, 2017

MOTION – to get Sharon to purchase the laptop for Region

MOTION – To pay Angela's juvenile pair promotion package

MOTION – To purchase rubbermaid tubs for the Ribbons at a cost of less than \$100 dollars.

MOTION to accept the financials as presented

MOTION to pay meeting expenses