
2017 CNCR ANNUAL GENERAL MEETING

NOTICE TO: Member Clubs, Delegates, Board of Directors, Committee Chairmen, Officials, Honorary and Individual Members

LOCATION: Coast Fraser Inn – Club Room
285 Donald Rd
Williams Lake, BC

DATE & TIME: Friday, January 20, 2017; Events start at 7:00 p.m.

SCHEDULE OF EVENTS

- ❖ Friday, January 20th 7:00 – 7:15 p.m. Meet and Greet – come meet other club's executive and members. Also, Registration for the AGM.
- ❖ Friday, January 20th 7:15 – 8:00 p.m. Annual General Meeting
 - Election of Officers
 - * Secretary (2 year term)
 - * Treasurer (2 year term)
 - * Director Positions (2 year term)
 - Election of Coaching Board
- ❖ **Please make sure your club is represented with test chairs, presidents & coaches as we will be organizing next seasons test days, competitions & Development Seminars tonight. Please bring your preferred requested dates so that we can organize next season together.**

2017 CNCR ANNUAL GENERAL MEETING AGENDA – January 20, 2017

1. Call Meeting to Order and Opening Remarks
2. Reading of Notice of Meeting
3. Reports as to Quorum
4. Minutes of Annual General Meeting, January 22, 2016
5. Motion to Amend Agenda as Required
6. Reports
 - a) Chairman - Carol Giesbrecht
 - b) Adult/High School/Synchro - Jenn Auston
 - c) Archives - Cindy Macara-Warren
 - d) Area Liaison - North - Marilyn Kreuzinger
 - e) Area Liaison – South/Central - Jenn Auston
 - f) Area Liaison - West - Cindy Macara-Warren
 - g) Awards / Scholarship / Thin Ice - Cindy Macara-Warren
 - h) Coaches Rep - Sheri Pringle
 - i) Competition Rep - Jenn Auston
 - j) Data Specialist Rep - Donna Neufeld
 - k) Fundraising - Sheri Pringle
 - l) Judges Bureau & Stats - Angela Kang
 - m) Judges Training - Angela Kang
 - n) Skaters Development - Jenn Auston
 - o) Team Leader - Vacant
 - p) Tech Rep - Marilyn Kreuzinger
7. Confirmation of Actions Taken by the Executive
8. Finance
 - a) Financial Statement to December 31, 2016 - Cheryl Walters
 - b) Clubs owing Administration Fees - Angela Kang
 - c) Motion to Pay Meeting Expenses
9. Appointment of the Auditor - Cheryl Walters
10. Correspondence
11. Election of Officers
 - a) Secretary -
 - b) Treasurer -
 - c) Director -
 - d) Director -
 - e) Director -
12. New Business
 - a) Award Nomination Reminder
 - b) Organization of Competitions/Test Days/Development Seminars for 2017/2018
 - c) CNCR Coaches Committee Elections - Jenn Auston
 - Secretary (1 year term)
 - Coaches Education (1 year term)
 - d) Question & Answer Period
13. Adjournment

2016 CNCR ANNUAL GENERAL MEETING
Minutes

1. Call Meeting to Order and Opening Remarks 7:29
2. Reading of Notice of Meeting
3. Reports as to Quorum
4. Minutes of Semi-Annual General Meeting, October 2, 2015 - in the Package. - Motion Cindy , Nici, carried.
5. Motion to Amend Agenda as Required - Nicki (terrace), Donna (WL), carried.
6. Reports
 - a) Chairman - *In the Package*
 - b) North Area Rep - *no report - no area reps with change to bylaws.*
 - c) South Central Rep - *no report*
 - d) West Area Rep - *no report*
 - e) Data Specialist - *CNCR is missing a bin of clipboards after Regionals. Asking Quesnel, Kitimat to look for the bin. Blue or Green Rubbermaid - with clipboards, binders, three hole punch, and a silver case with the headsets.*
 - f) Adult / High School / Synchro - *no report*
 - g) Archives - *no report*
 - h) Awards / Scholarship / Thin Ice - *no report*
 - i) Coaches Rep - *attached*
 - j) Fundraising - *no report - baskets or cheque for tomorrow.*
 - k) Judges Bureau & Stats - *attached.*
 - l) Judges Training - *attached.*
 - m) Regional Championships - Leslie - *Kin 1 and Kin 2 events are trading places for the weekend.*
 - n) Skaters Development - *Will be emailed out.*
 - o) Tech Rep - *attached.*

Section Rep - Gail Webber - On behalf of the section - Congrats from the BCYT Section President on the rebuilding of the Region. Look for the January Mail-Out. Reminder to complete the Bylaws and Constitutions, and to remember to register the new copies with the BC Society. - Urging Clubs to get this done early to avoid delays. Awards nomination packages are out - every club has nominees, reminder to really sell the person, and take time to get a number of letters of support to make a candidate stand out. Also, get the nominee to include a letter about themselves. This will grab the attention of the selection committee. Gail has enjoyed her year with us and will likely not be attending meetings in the future.

MOTION to accept reports as Presented- Cindy Warren, Jenn Auston, Carried.
7. Confirmation of Actions Taken by the Executive - *attached.*
8. Finance - *Attached - additional financials will come in with Regionals, Totem, and the fundraising (raffles and baskets). Question about the National AGM - expenses were from the previous year.*
 - a) Financial Statement to December 31, 2015 - Motion to accept the financials as presented. Jessica, Lynn, (Quesnel) seconded, carried.
 - b) Clubs owing Test Fees - none
 - c) Motion to Pay Meeting Expenses - *Nici DeCario (Terrace), Cindy Warren (PR) carried.*
9. Correspondence - *none*

10. Election of Officers - Gail Webber from the Section. New constitution makes it necessary to re-elect the board members.
- Chair - 2 year term - Carol Giesbrecht - by acclamation
 - Vice Chair - 2 year term - Donna Neufeld - by acclamation
 - Director - 2 year term - Sheri Pringle - by acclamation
 - Director - 2 year term - Angela Kang - by acclamation
 - Treasurer - 1 year term - Cheryl Walters - by acclamation
 - Secretary - 1 year term - Jeanien Carmody-Fallows - by acclamation
 - Director - 1 year term - Jenn Auston - by acclamation
 - Director - 1 year term - Marilyn Kreuzinger - by acclamation
 - Director - 1 year term - Cindy Warren - by acclamation
- Motion to accept board as presented - Nici DeCario (Terrace) Lynn Dunn (Quesnel) carried.
11. New Business
- Raffle Tickets Draw - We did print extra tickets this year and some tickets did come back that will need to be sold. The Raffle will be drawn tomorrow at 6:00 and the silent auction will be completed on Sunday at Noon. Will decide at the planning meeting whether the Region will continue to sell tickets in the future or if other fundraising will be necessary for the Region. It may come to taking a bigger cut from the competitions - will be evaluated at the planning meeting.
 - Award Nominations - a reminder to clubs to nominate members for awards. Email with link was sent to the club.
 - Region Liaison from Section - Shelly Verhelst - previously chair for the Kootenay Region. New position on the board. Did a club survey in the fall. Will produce webinars for the clubs to view instead of doing sessions at the AGM. For Example - coach's contracts and hiring, how to get volunteers for board and running meetings, how to have creative quality programs on limited ice time. If clubs have questions, ask Carol, who then can contact Shelly if needed.
 - Organization of Competitions/Test Days/LTT Seminars for 2016/2017
KLAHOWYAH - Nechako (November 25-27, 2016), Smithers (2017), Terrace, Houston, Rupert, Ft. St. James, Kitimat.
REGIONALS - Williams Lake (Jan 20-22, 2017), NBCCS (2018), Quesnel (2019), PG (2020) - 3rd weekend in January.
TOTEM - Dawson Creek (Feb 18-19 or Feb 11-12, 2017)
Long Term Development Seminar - Sept 30, Oct 1-2, 2016 - Prince George, and Semi AGM (reminder not to have a club seminar two weeks prior or two weeks after the LTD Seminar.)
- CENTRALIZED TEST DAYS -**
NORTH - February 24-26 - Fort St. John FS
WEST - November 12-13, 2016 - Smithers FS
SOUTH/CENTRAL - Dec 10-11, Quesnel FS
 March 31-Apr 2 - NBCCS
- NORTH Club Test Days**
 Oct (14-16) - Little Giant FS
 Nov (25-27) - Mile Zero FS
 Feb (24-26) - FT ST John centralized



Apr (28-30) - Peace Passage

WEST CLUB TEST DAYS

Sept (24-25) - Snow Valley

Nov (12- 13) - Smithers Centralized

Feb (24-25) - Houston

May (13-14) - Snow Valley



e) Question & Answer Period

12. Adjournment - 8:44 p.m.



2016/2017 Season Chairman's Report

With another AGM taking place I find myself looking back thinking that it has been a quiet year for the most part. With a full board I believe I have to thank my fellow board members for stepping up & fulfilling their duties as set forth under each of their portfolios. My job becomes very easy when I have such great people working with me & would like to thank each & every one of them for all their hard work & dedication to our Region. Without them doing what they do, the Region would not be able to serve our clubs & skaters in the manner that they should be & I am eternally grateful for all that they do.

Unfortunately we are still dealing with some confusion in regards to our bylaws with the changes still being implemented. Thankfully all we have to do is sit back & wait for direction from the Section. I encourage all clubs to have a representative attend this year's Section AGM where they will be having a workshop specifically set up to show what changes we are required to make. Then we can all make the appropriate changes & with any luck that will be the end of the revisions required.

This season's CNCR Development Seminar was a huge success with one of the best turnouts to date. Skaters eagerly received instruction from moderators Ravi Walia & Jason Mongrain. Our Region was so lucky to be able to retain moderators of their caliber. Travel & the expenses that go along with it are always such an issue for our skaters due to the large landmass within our Region. It would be great if we could afford Regional Seminars in each of our 3 areas, unfortunately this is just not possible. As well the thought of rotating the seminar between the areas would mean that every year one area would most likely miss out on the seminar due to its location from them. The most financially feasible thing we can do for all the areas is to offer one centrally that hopefully everyone will be able to attend with moderators that they may not have a chance to work with otherwise. Not a perfect solution I know, but the best one that we have come up with & it's our hope everyone supports that decision.

Despite a few nerves from the local organizing committee, the Kla-How-Ya Competition was a huge success showing everyone that even though you may not have hosted a competition before; it is possible. The Nechako FSC was wonderful hosts & did an amazing job. It pleases me very much that we are once again rotating the list for our competitions & that our dates are set to remain the same going forward each season. Now this weekend the Williams Lake FSC takes its turn hosting our Regional Championships. I know it will be just as successful & wish our skaters all the best as they compete to become this year's Regional Champion. Then the 3rd weekend in February the Mile Zero FSC will take its turn at hosting Totem, the final competition of the season. My one concern over competitions is the fact that we have had to extend the registration deadline for the 2 competitions so far this season. I'm wondering why that has to keep happening & what can be done to prevent it in the future. Perhaps this topic can be discussed with everyone at the AGM so that we can find a solution.

Just like the saying goes with the blink of an eye our season will be over before you know it. I look forward to seeing all of you at the AGM Friday January 20th at 7:00pm. Please make sure to have at least one representative from your club present as we will be setting all the test days, competitions & seminars for the 2017/2018 season at the meeting. If it isn't possible for one of your members to attend, please send me your proxy/delegate form prior to the meeting so that your club will still have representation. Voting on the positions of secretary, treasurer & 3 directors for a 2 year term will also be done. If you or anyone you know wishes to take one of these positions I will also require a nomination form for that prior to the meeting as well. I look forward to seeing you all then & would like to remind everyone that I am always available by email or phone call if you ever have any questions or concerns.

CNCR TECHNICAL REP REPORT

NORTH AREA REP REPORT

The North Area held a Learn to Train Seminar in November. Over 100 skaters took part. Guest Coaches were Steve Muff and Tina Leininger.

The Mile O Club hosted a Test Day in December with Ethan Swinburnson as the Judge. It was a fairly successful Test Day with good skater feedback from Ethan.

We will be having an Area Meeting during Totem to set our plan for next season.

There has been no issues that I have been asked to deal with up to this point.

SYNCHRO – The Mile O Club would like to “Announce” our 8th Synchro Team! This is an Adult Team – 13 skaters – who will be travelling to Calgary along with 3 of our Competitive Teams – to compete in the Rose Bowl Competition! This just proves that our sport is SKATING FOR LIFE! These Ladies are having a great time...and we are expecting to see a lot more next year...

Tech Rep – this job is more challenging! Starting with Kla How Ya – lots of wrong entries and many moms apparently starting to compete! Regionals was better so I am hoping everyone is getting the hang of Karelo. Some recommendations will be discussed and forwarded to Karelo at the Region Board’s planning meeting. Such as registering procedures for Team Elements and Couples Interpretives.

Kla How Ya and Regionals have had decent registrations but Regionals is down some. This is mostly due to travel – something the Region Board will need to look at.

Totem Registration has just closed as of this report but the numbers are looking very high – over 900 entries.

Submitted by:

Marilyn Kreuzinger

Jennifer Auston
AGM Director's Report

It has been a great season of skating. My duties as a director for the CNCR were to look after the following areas: skater development, competitions and act as a liaison for the south central area. I will provide a overview of each of those:

Skater Development: Our fall skater development seminar held in October in Prince George was a huge success. We had a higher than normal turnout which is due partly to the amazing moderators we brought in: Ravi Walia and Jason Mongrain. Of course Jason Mongrain is well known to the CNCR and always helps to guide not just the skaters but our coaches as well. Ravi Walia, who some not familiar to skating won't know, but he is Katelyn Osmond's coach and was a big draw for attendees. He provided a lot of information and was well loved by all who attended. The off ice portion of the seminar saw ballet with a skating coach from Prince George, Barbara Eimer, who was able to bring knowledge of the sport to the class. Rory Allen, a coach also from Prince George led plyometric and technical classes throughout the weekend, of which were very successful and highly praised. We feel it was one of our most successful seminar to date.

Clubs in each area continue to hold their own seminars, using their own coaches and bringing in moderators from out of region as well. I love the initiative to help their skaters develop further!

Competitions: We added this as a "job" within our region board this year to provide a tool to clubs who host competitions. It can be a confusing and hard task to undertake. My job was to update our competition manual, which is a work-in-progress and will remain so until we feel it's as helpful as we can make it for clubs to use. I also act as a liaison in answering questions for clubs who are hosting, finding answers to questions and problem solving. I got to put this project to the test with Kla-How-Ya held in Vanderhoof and it was well-run and successful I'm very pleased with the efforts of our board to make suggestions and answer questions that I have to help streamline this process for clubs.

South Central Area Liaison: I always do my best to keep the clubs in my area (and other areas) up to date as much as possible with announcements and news using both the region facebook and emailouts through Carol, the region chairperson and Tyler, the coaches committee secretary.

I am happy to have been a part of a successful year!

Submitted respectfully,

Jennifer Auston

AGM 2017 Report from Director Cindy Warren

Over the past year I have been responsible for the West Area, Archives, and the Awards/scholarships for CNCR.

I must admit I was not the most diligent in getting in touch with the Clubs in my Area but have tried to fix that in the last little while. I have created an email address specific for the West Area cncrwestarea@gmail.com which can be used by future Liaisons for the Area.

I am slowly putting sorting through the items passed on to me for the archives. As anyone who scrapbooks this can be a task and half. I am getting there and hope to have something together soon. Jennifer Auston has created the archives Facebook page and I hope to get some pictures on there soon. I have also created an email for this cncrarchvies2016@gmail.com for clubs to send me items that I can then add to the Facebook page as well as the scrapbook.

In closing I have learned a lot from the ladies on the region board and hope to continue to do so. Thank you for your input and your support and I look forward to working with all of you again in the future.

Cindy Warren
Director

Data Specialist Report

January, 2017

This is will be a very short report. At this time in our region we have 2 active Data Specialists, myself and Carol. We are really hoping that we can get some interested people who would like to train to become a Data Specialists so that costs can be reduced for our competitions.

We are changing how we get our equipment to the competitions, in the past we have begged people attending a competition to haul the equipment to the next competition. This does not work all that well. The data group is the last to leave a competition and we find people do not want to wait around and lots of times are unaware of how much equipment there is. The equipment will not fit in a car. So from now on we will need a name and phone number of where the equipment will need to be sent following a competition. It will be the responsibility of the host club of the competition where the equipment is being used to send the equipment to the upcoming competition. So Williams Lake will be responsible to send the equipment by Greyhound for Totem. The expense will be the responsibility of the club hosting the competition where the equipment is being sent. If a club can secure someone to be there at the end of the competition and can fit all of the equipment in a vehicle please let the Data Chair know the name and contact information prior to competition where the equipment will be.

Happy Skating,

Donna Neufeld

Coaches/ Fund Raising CNCR AGM Report
Prepared by Sheri Pringle
January 16, 2017

As usual the season has just flown by us! From a coaching perspective things seem to be plugging along well. A number of coaches attended the Regional Seminar or have been a part of seminars in their own areas and clubs. There has also been a number of coaches completing online modules with Skate Canada. Clubs are asked to continue to support coaches in educational ventures whenever they can. A number of clubs set it out in their yearly budget. This is a great way to encourage your coaches to stay up to date, as well as ensuring the very best instruction in your clubs.

I took on Fund Raising again this season and it has been a bit of a rocky road. It was discovered in applying for our gaming grant that this wasn't being completed properly in the past and therefore we had to start all over. This isn't really a bad thing as now things are fresh and up-to-date, but it has been time consuming. I apologize that the tickets were handed/sent out later than usual. We have pushed the date of the draw back to February 25th, 2017. If clubs are having trouble selling their tickets, please come talk to me about it. It is better to try and resolve it now rather than getting un-sold tickets back only days before the draw. We have also opted to not do the silent auction this year at Regionals. With so many of the board members having other duties at the event, it just didn't seem doable for the handful of clubs that were participating. Most clubs have been opting to hand in a \$100.00 cheque. We have decided to do that this year and those who participate will be entered into a draw for a Canskate Tool Kit to be used in their club.

I will be at Regionals with skaters all weekend. If clubs or coaches have any questions, concerns or comments please come see me and we can set up a time to chat.

Wishing everyone the best as we get to the end of our seasons.

Yours in Skating,

Sheri Pringle
CNCR Coaches Chair/Fund Raising

**CNCR Judges Bureau Report
January 21, 2017**

Taking this on has been a steep learning curve and I still feel like I have no idea what I'm doing. Carol Giesbrecht has been an amazing resource, and I have had the pleasure of picking through the muck with some of the club test chairs who are also new.

This year we began the transition of the coach-evaluated STAR tests and saw how it affected our planned test days. Many test days saw fewer tests being put up, which – depending on judge availability and bringing in out-of-region judges – made expenses higher per skater. The Little Giant FSC test day was cancelled due to a lack of tests being put up. We will have to consider this in our planning as we continue with this new system. A reminder for clubs and their test chairs that there is no longer a \$2 CNC Region administrative fee per STAR test.

Two test days have changed since our planning took place:

- In an effort to keep costs down, the Peace Passage Club test day has switched dates to April 21-23.
- The Club test day set for Houston is now being hosted by Snow Valley due to ice availability.

The following is a list of the test days that are scheduled within the CNCR and may also be found on our website (changes are in bold italics):

Sept. 24th - Club Test Day - Snow Valley - cancelled due to spring testing date

Oct. 14th-16th - Club Test Day - Little Giant - cancelled due to low entries

Nov. 18th-20th - West Centralized Tests - Smithers – Jacqueline Lenuik

Nov. 25th-27th - Club Test Day - Mile 0 – Ethan Swinburnson

Dec. 2nd-4th - Kla-How-Ya Competition - Nechako

Dec. 10th-11th - South/Cent Centralized Tests - Quesnel – Rowena Gajadhar

Jan. 20th-22nd - CNCR Regionals - Williams Lake

Feb. 17th-19th - Totem Interclub - Mile 0

Feb. 24th-25th - Club Test Day – ***changed to Snow Valley*** - ?

Feb. 24th-26th - North Centralized Tests - Fort St. John - ?

Mar.31st-Apr.2nd - South/Central Centralized Tests - NBCCS - ?

Apr. 21st-23rd - Club Test Day - Peace Passage - ?

May 13th-14th - Club Test Day - Snow Valley - ?

Respectfully submitted,
Angela Kang

**CNCR Judges' Training Report
January 21, 2017**

Jorden Hendry, who is currently registered with CNCR although living at the Coast, is involved in the Juvenile clinic that has been working online as well as face-to-face this past weekend. She will likely be ready for promotion soon which is great for our region. Unfortunately Melissa Darney was unable to attend the clinic due to work obligations, and we are currently looking for alternatives for her to meet the requirements of the clinic.

As always we are still looking for judges in our region. I will be the first to admit that I have really dropped the ball on recruiting this year, but intend to make this a focus once Regionals is over. I would really like to make the option of shadowing a judge/evaluator available to skaters who may be interested so that will be my goal for upcoming competitions (Totem) and test days.

Respectfully submitted,
Angela Kang

ACTIONS OF THE BOARD
Jan 1, 2016 – Jan 16, 2017

Annual General Meeting – Jan 22, 2016

1. MOTION to Amend Agenda as Required – Nicki (terrace), Donna (WL), carried.
2. MOTION to accept reports as Presented– Cindy Warren, Jenn Auston, Carried.
3. Finance – Motion to Pay Meeting Expenses – Nici DeCario (Terrace), Cindy Warren (PR) carried.
4. Election of Officers –New constitution makes it necessary to re-elect the board members.
 - a) Chair – 2 year term – Carol Giesbrecht – by acclamation
 - b) Vice Chair – 2 year term – Donna Neufeld – by acclamation
 - c) Director – 2 year term – Sheri Pringle – by acclamation
 - d) Director – 2 year term – Angela Kang – by acclamation
 - e) Treasurer – 1 year term – Cheryl Walters – by acclamation
 - f) Secretary – 1 year term – Jeanien Carmody-Fallows – by acclamation
 - g) Director – 1 year term – Jenn Auston – by acclamation
 - h) Director – 1 year term – Marilyn Kreuzinger – by acclamation
 - i) Director – 1 year term – Cindy Warren – by acclamationMOTION to accept board as presented – Nici DeCario (Terrace) Lynn Dunn (Quesnel) carried.

FEBRUARY 15, 2016 BOARD MEETING Conference Call

1. Motion to accept financials as reported – Cheryl, Jeanien seconded, Carried.
2. Motion to pay meeting expenses – Jeanien, Jen seconded, carried

May 14-15, 2016 PLANNING MEETING – Prince George Sheraton

1. Motion to change the agenda as necessary – Angela, Jen seconded, carried
2. Approve minutes from the February 15, 2016 board teleconference meeting. – one correction Cindy, Donna seconded, carried.
3. MOTION to purchase appreciation gift cards for Jessica and Leslie – Sheri, Cheryl seconded, carried.
4. MOTION – because we have missed the last couple of years, that the Region award two scholarships of \$350 for this year only – Donna, Cindy seconded, Jen abstained, carried.

As a result of discussion – motion reads “due to the fact that we have two worthy recipients, and because we didn’t award a scholarship last year, the decision is to award last year’s scholarship this year to one of the applicants. Going forward, there will only be one scholarship awarded annually.”

5. MOTION – to award the 2015 scholarship to Carmen Huang, and the 2016 scholarship to Danica Hommy – Cindy, Angela, carried.
6. MOTION – to amend the Competition Surcharge for the CNCR Region to \$7.00 per entry – Jen, Sheri, carried.
7. MOTION – to amend the maximum amount that the Region will take from a competition from \$2000 to \$2500 – Cindy, Jen, carried.
8. MOTION – to amend the competition policy to state “If the Regional Championships has a loss, the host club may choose to apply to the Regional Board for assistance by submitting the final budget and financials for board review – Cindy, Marilyn seconded, carried.

9. MOTION – to amend Expenditures and Revenue Policy to increase the mileage rate from 0.40 to 0.44 per km, effective immediately – Cheryl, Cindy seconded, carried
10. MOTION - To remove the CNCR Regional Championships Medals and replace it with medals supplied by the club with the provision that the lanyard say “CNCR Regional Championships”. The Board will pay for the set-up of the lanyards at a supplier that the host club can choose to use. If they choose to use another supplier, the host club is responsible for all costs incurred. Marilyn, Cindy Seconded, Jen opposed, carried.
11. MOTION – to change the “area development seminar policy to include a \$500 regional subsidy to be accounted for in the budget submitted to the Board for approval, and to set registration fees of no less than \$80 total and no more than \$100 per day per skater. – Jen, Cindy seconded, carried.
12. MOTION – to accept policies as amended – Cindy, Marilyn seconded, carried.
13. MOTION to accept financial statements as amended – Cheryl, Cindy seconded, carried.
14. MOTION to accept the budget as presented Cheryl, Donna seconded, carried.
15. Motion to pay meeting expenses – Angela, Cindy seconded, carried.
16. MOTION – Appoint Dean Sellers to do a 2015/2016 financial review of the CNCR books – Cheryl, Cindy seconded, carried.
17. MOTION to discontinue the semi-annual general meeting – Jen, Donna seconded. Carried
18. MOTION to pay the Chair’s or designate’s travel and ground expenses to attend the development seminar to assist and liaise with the parents – Jen, Angela, carried.
19. MOTION – To establish a new pre-competition event called Dueling Blades to replace the jamboree. Duelling Blades will be run, time permitting, in conjunction with Klahowya and Regionals. Structure - each kid can enter up to three events for a competition fee of \$60. Each event marked using a scale of values system, each event will be judged by two persons. There is no team coaching, coaches are responsible for their skaters and bill skaters for lessons and travel. Coaches, while judging, will be paid at a rate of \$20 per hour. Coaches committee will organize judges. Host Club and Region will split net profits 50/50. Separate budget and expenses will be kept for the event. – Jen, Marilyn seconded, carried.
20. MOTION – to continue raffle with 3000 tickets \$5 each in books of 10, and distributed to clubs based on the 2015-2016 registration numbers. – Sheri, Jen, carried.
21. MOTION – to reduce the administrative fee to \$2 for the Star 1 – Star 5. – Jen, Sheri seconded carried.
22. MOTION – that when the judge is confirmed for a test day, the name will be released – Marilyn, Jen, carried.

OCTOBER 17, 2016 BOARD MEETING Via Conference Call

1. Motion to change the agenda as necessary – Jen, Jeanien seconded. Carried.
2. Approve minutes from the August 31, 2016 conference call meeting.
Change spelling for Danika – (k instead of c).
Donna motioned, Cheryl seconded. Carried
3. Business arising from August 31, 2016 Conference Call Meeting Minutes:
MOTION – to purchase an external hard drive/stick for back up of the CNCR records – Angela, Donna seconded, carried.
4. Finance –
 - a) Financial statement to September 30, 2016

- MOTION to accept as presented, Jen, Marilyn seconded. Carried.
b) Motion to pay meeting expenses Donna, Cheryl seconded, carried.

NOVEMBER 28, 2016 BOARD MEETING Via Conference Call

1. Motion to change the agenda as necessary – Jenn, Donna, carried.
2. Approve minutes from the October 25, 2016 conference call meeting. – Marilyn, Donna, Carried.
3. Business arising from October 25, 2016 Conference Call Meeting Minutes:
New Testing System

PREVIOUS MOTION – to reduce the administrative fee to \$2 for the Star 1 – Star 5. – Jen, Sheri seconded carried.

Carol has been told by Section that we are not allowed to charge for the Star 1-5 tests under the new testing system. We no longer will have this income for our budget.

MOTION OVERTURNED – NO FEES CHARGED AS PER SECTION DIRECTION
4. Finance – Cheryl
 - a) Financial statement to October 31, 2016
MOTION to accept financials as presented – Cheryl, Jenn, Carried.
 - b) Motion to pay meeting expenses – Jenn, Sheri.
5. New Business
MOTION – for Sheri to get a Vector File of the Logo done for the Region – Jenn, Marilyn, carried.

JANUARY 16, 2017 BOARD MEETING Via Conference Call

1. Motion to change the agenda as necessary – Donna, Cheryl, carried
2. Approve minutes from the November 28, 2016 conference call meeting. – Marilyn, Donna, Carried.
3. Finance – Cheryl
 - a) Financial statement to December 31, 2016
Motion to accept financials as presented – Donna, Marilyn, carried
 - b) Motion to pay meeting expenses – Donna, Marilyn – carried.

CNCR - Cariboo North Central Region
Balance Sheet Prev Year Comparison
As of January 16, 2017

01/16/17

Accrual Basis

	Jan 16, 17	Jan 16, 16	\$ Change	% Change
ASSETS				
Current Assets				
Chequing/Savings				
BMO Accounts				
Chequing Account	61,871.21	62,502.68	-631.47	-1.0%
Scholarship Term Deposit	15,000.00	15,000.00	0.00	0.0%
Total BMO Accounts	76,871.21	77,502.68	-631.47	-0.8%
Total Chequing/Savings	76,871.21	77,502.68	-631.47	-0.8%
Accounts Receivable				
Accounts Receivable	-1,041.69	-10,054.10	9,012.41	89.6%
Total Accounts Receivable	-1,041.69	-10,054.10	9,012.41	89.6%
Total Current Assets	75,829.52	67,448.58	8,380.94	12.4%
Fixed Assets				
Equipment				
Computer Equipment	12,843.48	8,821.19	4,022.29	45.6%
Office Furniture & Equipment	1,519.19	1,519.19	0.00	0.0%
Accumulated Amortization	-7,727.64	-7,727.64	0.00	0.0%
Total Equipment	6,635.03	2,612.74	4,022.29	154.0%
Total Fixed Assets	6,635.03	2,612.74	4,022.29	154.0%
TOTAL ASSETS	82,464.55	70,061.32	12,403.23	17.7%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	-308.26	0.00	-308.26	-100.0%
Total Accounts Payable	-308.26	0.00	-308.26	-100.0%
Other Current Liabilities				
Funds Payable				
Scholarship Fund Payable	15,000.00	15,000.00	0.00	0.0%
Total Funds Payable	15,000.00	15,000.00	0.00	0.0%
Total Other Current Liabilities	15,000.00	15,000.00	0.00	0.0%
Total Current Liabilities	14,691.74	15,000.00	-308.26	-2.1%
Total Liabilities	14,691.74	15,000.00	-308.26	-2.1%
Equity				
Equity in Capital Assets	2,612.74	2,612.74	0.00	0.0%
Opening Balance Equity	24,061.96	24,061.96	0.00	0.0%
Unrestricted Net Assets	9,110.27	3,105.12	6,005.15	193.4%
Net Income	31,987.84	25,281.50	6,706.34	26.5%
Total Equity	67,772.81	55,061.32	12,711.49	23.1%
TOTAL LIABILITIES & EQUITY	82,464.55	70,061.32	12,403.23	17.7%

CNCR - Cariboo North Central Region
Profit & Loss Prev Year Comparison
 April through December 2016

	Apr - Dec 16	Apr - Dec 15	\$ Change	% Change
Income				
CNCR EVENTS				
CNC REGIONALS				
Registration Fees Rec'd	27,927.00	33,026.00	-5,099.00	-15.4%
BC/YK Levy Paid	0.00	-1,707.00	1,707.00	100.0%
Karelo Event Fees Paid	-1,511.15	-1,971.44	460.29	23.4%
Total CNC REGIONALS	26,415.85	29,347.56	-2,931.71	-10.0%
DUELING BLADES - JAMBOREE				
Registration Fees Rec'd	4,260.00	7,191.00	-2,931.00	-40.8%
Fees Paid to Club				
Total Fees Available	0.00	-2,820.00	2,820.00	100.0%
CNCR Fee Rec'd	0.00	452.82	-452.82	-100.0%
Medals Fee Rec'd	0.00	300.00	-300.00	-100.0%
Expenses Rec'd	-397.95	0.00	-397.95	-100.0%
Total Fees Paid to Club	-397.95	-2,067.18	1,669.23	80.8%
Total DUELING BLADES - JAMBOREE	3,862.05	5,123.82	-1,261.77	-24.6%
KLA HOW YA				
Registration Fees Received	19,682.00	12,670.00	7,012.00	55.3%
Karelo Event Fees Paid	-1,114.17	-826.95	-287.22	-34.7%
BC/YK Levy Paid	-1,032.00	-708.00	-324.00	-45.8%
Fees Paid to Club				
Total Fees Available	-19,682.00	-11,843.05	-7,838.95	-66.2%
BC/YK Levy Rec'd	1,032.00	708.00	324.00	45.8%
CNCR Fees 25% to max \$2500.00	2,500.00	2,000.00	500.00	25.0%
CNCR \$7.00 Fee /Skater/Event	931.00	375.00	556.00	148.3%
Computer Rental Rec'd	700.00	0.00	700.00	100.0%
Data Box Rental Rec'd	200.00	0.00	200.00	100.0%
Rosette Award Fees Rec'd	327.50	64.40	263.10	408.5%
Total Fees Paid to Club	-13,991.50	-8,695.65	-5,295.85	-60.9%
Total KLA HOW YA	3,544.33	2,439.40	1,104.93	45.3%
TOTEM				
Registration Fees Received	3,550.00	0.00	3,550.00	100.0%
Karelo Event Fees Paid	-189.33	0.00	-189.33	-100.0%
Fees Paid to Club				
Computer Rental Rec'd	300.00	0.00	300.00	100.0%
Total Fees Paid to Club	300.00	0.00	300.00	100.0%
Total TOTEM	3,660.67	0.00	3,660.67	100.0%
Total CNCR EVENTS	37,482.90	36,910.78	572.12	1.6%
CNCR DEVELOPMENT SEMINAR				
Coaches Contribution	0.00	1,500.00	-1,500.00	-100.0%
Registration Fees	12,698.00	11,480.00	1,218.00	10.6%
Seminar Grant/Donations	100.00	0.00	100.00	100.0%
Karelo Event Fees	-717.42	-661.71	-55.71	-8.4%
Moderator Fees	-5,797.11	-6,550.00	752.89	11.5%
Expenses Paid	-6,787.04	-5,738.28	-1,048.76	-18.3%
Total CNCR DEVELOPMENT SEMINAR	-503.57	30.01	-533.58	-1,778.0%
FUNDRAISING				
Cash Raffle				
Raffle Expenses	0.00	-307.24	307.24	100.0%
Total Cash Raffle	0.00	-307.24	307.24	100.0%
Total FUNDRAISING	0.00	-307.24	307.24	100.0%
OTHER INCOME				
Miscellaneous Income	316.76	0.00	316.76	100.0%
BC/YK Club Rebate	1,217.90	516.00	701.90	136.0%
Skate Canada Membership Rebate	0.00	2,713.20	-2,713.20	-100.0%
Total OTHER INCOME	1,534.66	3,229.20	-1,694.54	-52.5%
TEST DAY				
CNCR Test Surcharge (Admin fee)	2,612.00	3,015.00	-403.00	-13.4%
Total TEST DAY	2,612.00	3,015.00	-403.00	-13.4%
Total Income	41,125.99	42,877.75	-1,751.76	-4.1%

CNCR - Cariboo North Central Region
Profit & Loss Prev Year Comparison
 April through December 2016

	Apr - Dec 16	Apr - Dec 15	\$ Change	% Change
Expense				
Administration Expenses				
Bank Charges & Interest	98.69	35.62	63.07	177.1%
Data Comp Supply	620.00	0.00	620.00	100.0%
Gifts & Awards	183.85	163.21	20.64	12.7%
Medals	1,030.87	2,664.44	-1,633.57	-61.3%
Miscellaneous	115.00	0.00	115.00	100.0%
Society Registration	0.00	84.36	-84.36	-100.0%
Supplies	0.00	212.79	-212.79	-100.0%
Telephone & Website	315.00	0.00	315.00	100.0%
Total Administration Expenses	2,363.41	3,160.42	-797.01	-25.2%
Board Admin Expenses				
Awards/Trophies	98.76	171.14	-72.38	-42.3%
Fundraising Chair	105.31	0.00	105.31	100.0%
Sectionals Team Leader	0.00	722.11	-722.11	-100.0%
Total Board Admin Expenses	204.07	893.25	-689.18	-77.2%
Officials Development Expenses				
Data Specialist Training	0.00	737.34	-737.34	-100.0%
Judges Training / Trial Judging	1,781.94	110.00	1,671.94	1,520.0%
Total Officials Development Expenses	1,781.94	847.34	934.60	110.3%
Region Meetings				
Accommodation	1,663.08	3,539.80	-1,876.72	-53.0%
Meals	886.29	470.73	415.56	88.3%
Teleconferencing	238.31	93.99	144.32	153.6%
Transportation	2,696.51	5,363.33	-2,666.82	-49.7%
Total Region Meetings	5,484.19	9,467.85	-3,983.66	-42.1%
Skaters' Development Expenses				
Development Seminars - 3 Areas	0.00	1,000.00	-1,000.00	-100.0%
Nationals/Challenge Subsidy	600.00	0.00	600.00	100.0%
Test Day Subsidy	500.00	500.00	0.00	0.0%
Total Skaters' Development Expenses	1,100.00	1,500.00	-400.00	-26.7%
Travel				
BC Section AGM	268.85	727.39	-458.54	-63.0%
Skate Canada ACGM	0.00	1,000.00	-1,000.00	-100.0%
Total Travel	268.85	1,727.39	-1,458.54	-84.4%
Total Expense	11,202.46	17,596.25	-6,393.79	-36.3%
Net Income	29,923.53	25,281.50	4,642.03	18.4%